

Waitlisting in Course Planner

Student View of “Plan & Schedule” Screen

Waitlist information can be found on the **Plan & Schedule** screen in Self-Service. Students can get to this page by logging into MyHub and clicking on “Course Planner”.

This is what a student sees when they have a waitlisted course planned on their schedule, but haven’t put themselves on the waitlist yet. It tells them how many students are currently on the waitlist and they can click the “Waitlist” button to add themselves to the list.

BIO-168-CRF80: Human Anatomy Physiology

✓ **Planned**

Credits: 4 Credits
Grading: Graded
Instructor: Allard, B
8/26/2019 to 12/13/2019
Waitlisted: 3

Meeting Information

This section has a waitlist

Waitlist

View other sections

	Sun	Mon	Tue	Wed
11am				
12pm				
1pm				BIO-168-CRF80 ✕
2pm				
3pm		BIO-168-CRF80 ✕		BIO-168-CRF80 ✕
4pm				
5pm				
6pm				
7pm				
8pm				

This is what they see after they add themselves to a waitlist. The status changes from “Planned” to “Waitlisted”. It tells them their rank on the waitlist (this student is fourth out of five). They can choose to remove themselves from the waitlist by clicking the “Drop Waitlist” button.

BIO-168-CRF80: Human Anatomy Physiology

✓ **Waitlisted**

Credits: 4 Credits
Grading: Graded
Instructor: Allard, B
8/26/2019 to 12/13/2019
Waitlisted: 5 (Rank: 4)

Meeting Information

This section has a waitlist

Drop Waitlist

View other sections

	Sun	Mon	Tue	Wed
11am				
12pm				
1pm				BIO-168-CRF80
2pm				
3pm		BIO-168-CRF80		BIO-168-CRF80
4pm				
5pm				
6pm				
7pm				
8pm				

This is what they see once they have been given permission to register for the course. They can click “Register” to add it to their schedule, or they can still choose to drop themselves from the waitlist if they are no longer interested.

[BIO-168-CRF80: Human Anatomy Physiology](#)

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✓ **Waitlisted**

Credits: 4 Credits
Grading: Graded
Instructor: Allard, B
8/26/2019 to 12/13/2019
Waitlisted: 5 (Rank: 4)

∨ Meeting Information

⚠ This section has a waitlist

Register

Drop Waitlist

∨ View other sections

	Sun	Mon	Tue	Wed	Th
11 am					
12 pm					
1 pm				BIO-168-CRF80	
2 pm		BIO-168-CRF80		BIO-168-CRF80	
3 pm		BIO-168-CRF80		BIO-168-CRF80	
4 pm					
5 pm					
6 pm					
7 pm					
8 pm					

After they register themselves for the course, the status changes to registered and the color coding changes to green.

[BIO-168-CRF80: Human Anatomy Physiology](#)

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✓ **Registered**

Credits: 4 Credits
Grading: Graded
Instructor: Allard, B
8/26/2019 to 12/13/2019

∨ Meeting Information

⚠ This section has a waitlist

Drop

∨ View other sections

	Sun	Mon	Tue	Wed	Th
11 am					
12 pm					
1 pm				BIO-168-CRF80	
2 pm				BIO-168-CRF80	
3 pm		BIO-168-CRF80		BIO-168-CRF80	
4 pm					
5 pm					
6 pm					
7 pm					
8 pm					