

at a glance



# Paralegal Studies

**Degree:** Associate of Applied Science (A.A.S.)

**Entry time:** Fall, Spring, Summer

**Length:** 2 years (4 semesters)

## Program Description

Legal expertise, teamwork — two qualities that define the paralegal profession. Learn about the legal system, legal procedure, legal documentation preparation, and various substantive areas of the law. Instructors incorporate their real-world work experience and knowledge into the classroom, preparing you to be job ready.

## Career Opportunities

An A.A.S. degree prepares you for entry-level paralegal employment in the following areas:

- Law firms
- Corporate legal departments
- Government offices
- Banks
- Title companies
- Insurance companies

## Program Attributes

- Internship opportunities
- Paralegal-specific scholarship opportunities
- Member of the American Association for Paralegal Education
- Legal professionals teach all classes

## Sample Classes

- Introduction to Law
- Fundamentals of Legal Research & Writing
- Civil Litigation
- Advanced Legal Research & Writing
- Contracts
- Torts
- Investigation for Paralegals
- Business Organization Law
- Real Estate Law
- Family Law
- Estate Planning/Administration
- Employment Law Topics
- Criminal Law and Procedure for the Paralegal
- Constitutional Law
- Administrative Law

## Scholarships

We award more scholarships than any other community college in Iowa. Complete **one application** to be eligible. To apply visit [www.kirkwood.edu/scholarships](http://www.kirkwood.edu/scholarships).

## Questions?

Contact [social.sciences@kirkwood.edu](mailto:social.sciences@kirkwood.edu) or 319-398-4911.

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