

MEMORANDUM OF UNDERSTANDING

Environmental Technology Online Partnership

On behalf of _____, I agree to the following terms as a partner with the Kirkwood Community College Continuing Education & Training Services (CE&TS) in the implementation of Environmental Technology Online (ET Online). CE&TS will offer online programs to prepare students for environmental technology certifications and/or college level credit through Internet-based instruction. If needed, equipment-intensive, hands-on training and competency demonstration components will be delivered through partner colleges and organizations located throughout the United States. The partners have use of the Internet-supported classes at a rates outlined in Appendix A.

Examples of the courses available for use through the ET Online Partnership are:

Hazardous Waste Site Worker Training

- ❖ 40-hour Hazwoper Course, 24 hours online, 16 hours of lab
- ❖ 24-hour Moderate Risk, 24 hours online
- ❖ 8-hour Refresher, eight hours online
- ❖ DOT Hazardous Materials Transportation, five hours online
- ❖ Hazard Communication (HazCom/Right-to-Know), one hour online

Wastewater Operations

- ❖ Wastewater Analysis, three-credit hour equivalent, all online
- ❖ Wastewater Collection Systems, four-credit hour equivalent, all online
- ❖ Wastewater Treatment – Industrial, four-credit hour equivalent, all online
- ❖ Wastewater Treatment I, four-credit hour equivalent, all online
- ❖ Wastewater Treatment II, four-credit hour equivalent, all online

Water Operations

- ❖ Water Analysis, three-credit hour equivalent, all online
- ❖ Water Distribution Systems, four-credit hour equivalent, all online
- ❖ Water Treatment I, four-credit hour equivalent, all online
- ❖ Water Treatment II, four-credit hour equivalent, all online

Water and/or Wastewater Operations

- ❖ Pumps, Maintenance, and Safety, four-credit hour equivalent, all online
- ❖ Permits and Administration, one-credit hour equivalent, all online

Solid Waste Environmental Technologies

- ❖ Landfill Operation, 25 hours, all online
- ❖ Composting Operation, 25 hours, all online
- ❖ Household Hazardous Waste Handlers, 18 hours online, 6 hours of lab

ET Online partners will be **allowed to access all new curriculum** as the classes come online.

CE&TS will invoice the partner monthly for students taking ET Online courses. Payment is expected within sixty (60) days after the invoice.

As an ET Online partner with CE&TS, our organization will:

- Offer Internet-supported, self-study courses for certification, continuing education units or college credit in hazardous waste, water/wastewater and solid waste;
- Provide certification and/or college credit (where appropriate) to those who successfully complete the course, this includes Completion Certificate to student;
- Market, recruit and enroll students who will access the CE&TS curriculum for guided self-study in the academic subject matter recommended for each certification;
- Be available to guide students and provide necessary student support services;
- Conduct equipment-intensive skills training (Hazwoper 40-hr and Household Hazardous Waste courses) and/or workshops provided by others to complement the curriculum to ensure that the students attain the hands-on skills needed for certification;
- Charge standard tuition from which the organization will pay to CE&TS the licensing fee per student to access the academic portion of each course;

This Memorandum of Understanding may be amended given the consent of CE&TS.

Organization Official	Title	Date
Kim Fensterman	Program Manager	Date

Scan/Copy this MOU on letterhead and forward it to:

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