

**College Procedure:** 500.6 – Fraudulent Academic Credentials  
**Policy Reference:** 500 – Student Conduct and Expectations  
**Responsible Department:** Student Services  
**Approval Authority:** Cabinet  
**Procedure Owner:** Vice President, Student Services  
**Effective Date:** 6/18/2012

**Version Number:** 2  
**Legal Counsel Reviewed (yes/no):** No  
**Legal Reference(s):**  
**Scope:** College-wide

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## Reason for Procedure

This procedure explains the College’s position regarding fraudulent or altered student records.

## The Procedure

Anyone seeking to become a student at Kirkwood Community College who submits fraudulent or altered academic credentials to the college, or who is found to have fraudulently altered Kirkwood academic credentials or records, may be subject to sanctions. Sanctions may include suspension, expulsion, revocation of admission to the college and/or program of study, or other discretionary sanctions.

## References

## Definitions

Term	Definition
Term 1	
Term 2	
Term 3	
Term 4	

## Revision Log

<b>Version Number</b>	<b>Date Approved</b>	<b>Approved by</b>	<b>Brief Description of Change</b>
	6/18/2012	Jon Buse, Vice President, Student Services	
		Cabinet	Procedure template 10/1/2019