



6301 Kirkwood Blvd. SW, Cedar Rapids, IA
B.A. Jensen Board Room

BOARD OF TRUSTEES' AGENDA – Organizational Meeting

Thursday, December 12, 2019

4:30 PM

- I. Call to order and roll call
- II. Approval of minutes of the Board Meeting held on November 7, 2019 **[pages 1-3]**
- III. Adjournment of Previous Board
- IV. Organizational Meeting
 - A. Call to order of New Board by Board Secretary Carrie Anderson
 - B. Administer Oath of Office to Trustees Elected November 5, 2019 Jim Mollenhauer
 - i. Official Abstract of Votes **[pages 4-5]**
 - C. Election of Board Chair Carrie Anderson
 - D. Secretary turns Meeting Over to Newly Elected Chair
 - E. Election of Board Vice Chair Jim Mollenhauer
 - F. Appointment of Treasurer Jim Mollenhauer
 - G. Appointment of Secretary Jim Mollenhauer
 - H. Administer Oath of Office to Chair, Vice Chair, Secretary and Treasurer John Swanson
- V. Approve or amend agenda Jim Mollenhauer
- VI. Kirkwood report Justin Hoehn
- VII. Audit Review with Denman & Company LLP Auditors Jim Choate
- VIII. Financial report **[pages 6-12]** Jim Choate
- IX. Consent items
 - A. Personnel **[pages 13-14]** Wes Fowler
 - B. Bills Jim Choate
 - C. Certificates, Invoices, Change Orders **[pages 15-16]** Troy McQuillen
 - D. Audit Committee Minutes from November 7, 2019 **[pages 17-19]** Tracy Pearson
 - E. Kirkwood and Grant Wood AEA Joint Board Meeting Minutes from November 7, 2019 **[pages 20-21]** Jim Mollenhauer
 - F. Consideration of Appointment of Board Members to Audit Committee: Jim Mollenhauer
 - Tracy Pearson, Audit Committee Chair
 - Alan Jensen
 - Jim Mollenhauer
 - G. Consideration of Appointment of Board Member as IACCT Representative and an Alternate: Jim Mollenhauer
 - Alan Jensen, Representative
 - Jim Mollenhauer, Alternate

- X. New Business
 - A. Administration
 - i. Consideration of a Resolution Approving the Iowa Hall Addition and Renovation, Library/Benton Hall Renovation, and Central Campus Greenspace and Authorizing the Publishing of Notice to Bidders and Setting the Date of February 13, 2020 for Public Hearing **[pages 22-24]** Troy McQuillen
 - ii. Consideration of a Resolution Authorizing the Engagement of Advisors regarding the Issuance of General Obligation Plant Fund Notes, Series 2020A, in the approximate amount of \$24,765,000.00 issued to refund certain 2014 and 2016 plant fund notes and a portion of the Lease Purchase Certificates of Participation in the Johnson/Washington County Lease (the 2020A Refunding Bonds) and Lease Purchase Certificates of Participation, Series 2020B, in the approximate amount of \$28,035,000 issued to refund the remaining portion of the Lease Purchase Certificates of Participation in the Johnson/Washington County Lease, to fully refund the Lease Purchase Certificates of Participation in the Jones County Lease and the line of credit with Cedar Rapids Bank & Trust Company (the Series 2020B Refunding Lease Purchase Certificates of Participation) **[pages 25-29]** Jim Choate
 - B. Board
 - i. Consideration of approval to move the April 2, 2020 Board Retreat to Thursday, April 30, 2020 **[page 30]** Lori Sundberg
- XI. Delegations, Petitions, and Communications
- XII. Reports of Board Members
- XIII. Adjourn

A dinner for the Board of Trustees, Facilities Foundation and Foundation Board of Directors will be held at 5:30 p.m. at The Hotel at Kirkwood Center, 7725 Kirkwood Blvd. SW, Cedar Rapids (Ballroom D, E, F)

Next Meeting: Thursday, January 9, 2020, 4:30 p.m., B.A. Jensen Board Room

**Board of Trustees' Agenda
December 12, 2019
PERSONNEL**

Replacements/New Positions

Employee	Title	Department	Effective Date	Salary/Wage	Replaces/New
Stephanie Momany	Academic Department Coordinator	Industrial Technologies	11/20/2019	\$43,500	Ana Stomp
Leah Taylor**	Records Specialist II	Enrollment Management	11/25/2019	\$18.94	Robin Hetzler
Paul Swanson	Program Specialist	Heritage Area Agency on Aging	12/02/2019	\$45,600	Kelly Murphy
Brenda Schafer**	Coordinator, Student Support (Retention)	Dean of Students Office	12/16/2019	\$51,517	Mialisa Wright
Sarah Alberts	Records Specialist	Enrollment Management	01/02/2020	\$16.33	Leah Taylor
Kayla Hubler	Instructor, Nursing	Nursing Programs	01/02/2020	\$66,075	Emily Peters

***Internal Transfer*

Separation of Employment

Name	Title	Department	Effective Date	Service Years
Meghan Davis	Program Specialist	Workplace Learning Connection	01/03/2020	1
Ashley Maiers	Specialist	Heritage Area Agency on Aging	01/03/2020	1