



Board of Trustees Meeting

Kirkwood Community College

Jan 11, 2024 at 4:30 PM CST to Jan 11, 2024 at 5:30 PM CST

Kirkwood Community College • 6301 Kirkwood Blvd SW • Cedar Rapids, IA 52404 •
B.A. Jensen Board Room • Kirkwood Hall, Suite 309

Agenda

I. Call to order and roll call

Presenter: James [Jim] Mollenhauer

II. Public Comment

III. Approve the Appointment of Peggy Doerge to serve as District III Trustee

Guest: James [Jim] Mollenhauer

Consideration for approval of the appointment of Peggy Doerge to serve as District III Trustee, effective January 11, 2024 for the duration of the current term.

IV. Administer the Oath of Office for Peggy Doerge

Presenter: James [Jim] Mollenhauer

V. Approval of minutes of the Board meeting on December 7, 2023

Presenter: James [Jim] Mollenhauer

VI. Approve or amend agenda

Presenter: James [Jim] Mollenhauer

VII. Kirkwood Report

Presenter: Justin Hoehn

VIII. Informational Items

A. Public Safety Priorities

Presenter: Andrew MacPherson

IX. Financial Report

Presenter: Casey Drew

X. Consent Items

A. Personnel

Presenter: Wes Fowler

B. Bills

Presenter: Casey Drew

C. Certificates, Invoices, Change Orders

Presenter: Monica Davis

XI. New Business

A. Administration

1. Resolution - Approve the 4+ Transitional Services [Vital] Agreements with the following partner institutions:

Presenter: Kristy Black

Consideration of a resolution to approve the 4+ Transitional Services [Vital] Agreements with the following partner institutions:

- College Community School District
- Iowa City Community School District
- Iowa Valley Community School District

2. Resolution - Approval of Memorandum of Understanding [MOU] with Grant Wood Area Education Agency [GWAEA] for the High School Registered Apprenticeship Program

Presenter: Kristy Black

Consideration of a resolution approving the High School Registered Apprenticeship Program in collaboration with GWAEA and area school districts.

3. Resolution - Authorizing the Extension of the Equipment Replacement and Program Sharing Tax Pursuant to Iowa Code Section 260C.28

Presenter: Casey Drew

Consideration of a resolution authorizing the extension of the equipment replacement and program sharing tax pursuant to Iowa Code Section 260C.28.

B. Board

1. Resolution - Approval of the First Reading of Board Policy 202: Terms of Office; Filling Vacancies

Presenter: Kristie Fisher

Consideration of a Resolution Approving the First Reading of the Board Policy 202: Terms of Office; Filling Vacancies.

2. Resolution - Approval to Adjust the 2024 Board Meeting Schedule

Presenter: Kristie Fisher

Consideration of approval to adjust the 2024 Board Meeting Schedule to reflect the following:

- Move the date of the Thurs, July 11, 2024 board meeting to Tues, July 16, 2024. Current date conflicts with the Community Colleges for Iowa Trustee Conference July 10-11, 2024 [Cedar Falls, IA].

XII. Delegations, Petitions, and Communications

XIII. Reports of Board Members

XIV. Adjourn

A dinner for the Board of Trustees will be held immediately following the meeting in the B.A Jensen Board Room.

Next Meeting: Thursday, February 15, 2024, 4:30 p.m., B.A. Jensen Board Room

Our Mission: Kirkwood Community College ensures access to quality education, training, and lifelong learning with clear educational pathways that provide opportunities and support for all students to succeed.

**Board of Trustees' Agenda
January 11th, 2024**

Replacements/New Positions

Name	Title	Department	Effective Date	Replaces/New
Kimberly Taylor	Workforce Career Consultant	Skills to Employment	12/04/2023	Rachel Kadlec
Adin Wheat	Sous Chef	The Hotel	12/04/2023	Shaun Rients
James Vido	Executive Chef	The Hotel	12/11/2023	Josh Spalding
Ann Sunde-Wilson*	Custodian	Facilities	12/18/2023	Lucas Ahrens
Chelsey Sondag	Executive Assistant	Continuing Ed	01/08/2024	NEW
Matt Overmann	Systems Administrator II	IT Services	01/08/2024	NEW
Deleigha Hodges	Equity in Student Success Coach	Student Equity, Inclusion & Support	01/08/2024	Taleah Smith

*Internal Transfer

Separation of Employment

Name	Title	Department	Effective Date
Adam Martensen	Sr Enterprise Software Architect	IT Services	01/02/2024
Brad Swanson	Banquet Manager	Hotel	12/14/2023
Marco Frausto	Custodian	Facilities	12/21/2023
Erika Derrick	Instructor, ASP	Secondary Programs	12/18/2023

Retirements Under Retirement Incentive Program

Name	Title	Department	Effective Date
Jon Buse	Vice President	Student Services	06/30/2024
Cathy Dick	Operations Specialist	Secondary Programs	08/31/2024
Tonya Kehoe	Professor, Art	Arts & Humanities	06/30/2024
Craig Kuhens	Supervisor	Bookstore	06/30/2024
Doris Metz	Operations Coordinator	Continuing Education	08/31/2024
Esperanza Munoz Perez	Professor, ELA	Global Learning	08/31/2024
Beth Schrader	Executive Assistant	Student Services	06/30/2024
Linda Venzke	Coordinator, Student Support	Test Center	08/31/2024