BOARD OF TRUSTEES' AGENDA

Thursday, November 12, 2015

I. Call to Order and Roll Call

II. Approval of Minutes of the Organizational Board Meeting held on October 8, 2015 [pages 1-3]

III. Approve or Amend Agenda

IV. Kirkwood Report
   A. Faculty Recognition, Scott Samuelson
      Justin Hoehn
   B. Bill Lamb

V. Informational Items
   A. 260E Panel [pages 4-9]
      Kim Becicka
   B. Small Business Development Center [pages 10-16]
      Scott Swenson

VI. Consent Items
   A. Personnel [pages 17-19]
      Mick Starcevich
   B. Certificates, Invoices & Change Orders [pages 20-21]
      Tom Kaldenberg
   C. Bills
      Jim Choate
   D. Audit Committee Minutes from September 29, 2015 and October 22, 2015 [pages 22-24]
      Jim Mollenhauer

VII. New Business
   A. Consideration for Approval the First Reading of Revised Board Policy #251-Bills [page 25]
      Sheryl Cook
   B. Consideration for Approval the First Reading of Revised Board Policy #304-Duties of the President [pages 26-28]
      Sheryl Cook
   C. Consideration of a Resolution Approving Preliminary Industrial New Jobs Training Agreements (260E) with Spotix, Inc. of Johnson County [pages 29-30]
      Stephanie Bredman

VIII. Delegations, Petitions and Communications

IX. Reports of Board Members

X. Adjourn

A joint meeting/dinner between the Kirkwood Board of Trustees and the Board of Directors from Grant Wood Area Education Agency will be held at 6:45 p.m. at The Kirkwood Center in the Tippie Business Event Room [page 31]

Next Meeting: Thursday, December 10, 2015, 4:30 p.m., B.A. Jensen Board Room
Board of Trustees’ Agenda
November 12, 2015
PERSONNEL

1. New Position
   a. Consideration of negotiations for the employment of Andrew Freeman, Manager, TRIO, Learning Services, effective October 26, 2015, at an annual salary of $60,000, contingent upon funding from the TRIO Student Support Services grant.
   b. Consideration of negotiations for the employment of Lance Barnes, Custodian, Facilities & Security, effective October 26, 2015, at an hourly rate of $11.75.

2. Replacements
   a. Consideration of negotiations for the employment Doug Page, Reporting Analyst I, IT Services, effective October 26, 2015, at an annual salary of $40,000. He replaces Bob Trapp.
   b. Consideration of negotiations for the employment of Sara Brace, Department Coordinator, Heritage Area Agency on Aging, effective October 26, 2016, at an annual salary of $38,175, contingent upon funding from the Older Americans Act. She replaces Linda Fisher.
   c. Consideration of negotiations for the employment of Tim Arnold, Instructor, Energy Production, Industrial Technologies, effective November 2, 2016, at an annual salary of $60,531 for a 201-day contract. He replaces David Bennett.

3. Terminations/Resignations

4. Retirement (Retirement Incentive Program)
   a. Carol Thompson, Director, Business & IT, who has been employed 25 years, effective December 31, 2015.

5. Retirement (Non-Incentive Program)
   a. Gayle Glick, Advisor, International Students, International Education, who has been employed 40 years, effective December 31, 2015.

6. Notice of Continuing Contract
   a. The following individuals were recommended for termination effective June 30, 2014, due to the uncertainty of funds from the Iowa Department of Corrections, which has now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding from the Iowa Department of Corrections:
      Mary Feeney-Wilfer, Instructor/Coordinator, Anamosa State Penitentiary
      Barbara Szucs, Instructor, Anamosa State Penitentiary
      Patti Bammert, Instructor, Anamosa State Penitentiary
      Brenda Hampton, Instructor/Coordinator, Iowa Medical Classification Center
      Scott Wittstruck, Instructor, Iowa Medical Classification Center
Personnel
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7. Internal Transfer
   a. Serena Tarr, Instructor, Sociology, Social Sciences, transfers to Instructor, Sociology, Iowa City Campus, effective August 15, 2016, at no change in her salary. She replaces Eric Miller.

8. Termination of Continuing Contract
   a. Consideration of termination of the continuing contract, if there is no request for a private hearing and for which a notice of termination was served, as required by Chapter 279.15 of Iowa Code. The President recommends termination for Karen McCaa, Associate Professor/Counselor, Dean of Students Office, effective November 12, 2015.

9. Change of Contract
   a. Mick Starcevich, President, extend contract from January 1, 2016, through December 31, 2018 at an annual salary of $288,750 for calendar year 2016.