Win Prism Meeting  12-18-2006

Attendance:
Kris Tharp
Darren Zabludil
Jon Neff
Lee Vasquez
Beth Dickey

Scope: Going from Prism to WinPrism on Feb 12, 2007 Nebraska Book will start the preconversion of data and testing then on Feb 19, 2007 Nebraska Book will start the Go live conversion with program upgrade and data. (ICS only) This will be a DOS versus Windows upgrade.

Contact info for Nebraska Book:
Jim Mitchell
Systems Ins
1-800-869-0366 x. 7739

Jessica Avery
Special Projects Migration Coordination

Actions – Set up meeting with Nebraska Book
Action – Packet given to Darren (read and share with group)
Action – Beth will email us the large document
Action – Lee will get us a copy of proposal and Itemized list (first 2 pages)
Darren has copy -Completed
Action – critical piece of equipment – if processor fails?  DOWN – Can this run on the virtual server.  More stability??
Action – Email Lee and Beth the picture of layout of equipment in Bookstore-Completed
Action – contact Neb book on server info
Action – Schedule a follow up meeting to discuss items with Lee and Beth.

I. Hardware – New Server and New Monitor?  Will we be getting the server or will they?  Get with Nebraska Book to chat with our standardizing of equipment.

Purchases-

Summary: Cost - $ See document from Lee  (Bookstore budget)
Time – weeks

II. Software –
III. Testing – Included in quote

Time: weeks

IV. Communication Plan -

a. Message
b. Venue
c. Dates

Offline and down on Feb 19 and 20?

Posters and Tempo’s

Time: weeks

V. Migration Training –

a. Beth and Lee scheduled for training in Feb 2 and Feb 9