

We are creating a Project Prioritization Process utilizing a scoring methodology and a Steering Committee for Colleague Enhancements and Major Technology Projects. You have been selected by your cabinet member to participate on this Committee.

The Purpose - We would like each team to prioritize the work being done and we feel that it is important to get the viewpoints of people from every functional area in order to obtain the best prioritization possible. This will also serve to deliver more visibility to the process and make it even more inclusive. This will help determine the order of what we work on outside of **maintenance, compliance or executive sponsored projects** from a Technology perspective for the College.

The People - We would like to have every Functional area included. These individuals should have a good understanding of their departments needs but also enough college wide exposure to be able to understand and select more globally focused requests.

The Process - The team will meet every month, they will review and rank up to 5 items in the hold queue(as the process matures this number could change). Those who submitted the requests will attend the meeting prior to their request being scored on so the reviewers can be briefed on the request and ask any questions. Voting will be done during the meeting.

Functional Areas and People -

Auxiliary Services - Lee Vasquez

Marketing – Vaclav Hasek

Student Services - Jenny Lensch

Financial Aid/Enrollment Services - Peg Julius

Business Services – Susan Pregler

Continuing Education - Jennifer Fischer

County Centers - Mindy Thornton

Credit Instruction Branch - John Henik, Todd Prusha, Hope Burwell

Iowa City - John Dawson

Secondary - Kay Nebergall

HR - Bob Freeman

IE/IR - Heidi Hansel

IT - Jane Snook, Darren Zabloudil, Kris Tharp, Marcia Driscoll, Jon Neff

Facilities - Tom Kaldenberg

Grants and Foundation - Jody Donaldson