Project Charter for the Wireless Project

I. Key Roles and Responsibilities

Project Sponsors – Mick Starcevich (mick.starcevich@kirkwood.edu)
Jon Neff (jneff@kirkwood.edu)

Project Manager – Kris Tharp (ktharp@kirkwood.edu)

User/Functional Representative – Wireless Committee (names and email addresses on file in IT dept.)

II. Business Needs

This project will help the college maintain a competitive advantage by continuing to provide quality wireless technology and wireless equipment in an adequate time frame.

III. Project Description

The Wireless Project will install Wireless Access Points and POE Switches in logical locations thus growing the wireless network at Kirkwood Community College.

IV. Constraints

- The project must be completed by June 30, 2007.
- The total cost of the project cannot exceed $768,125 + Site Survey costs

V. Assumptions

- Foundry will supply Kirkwood Community College with the needed hardware, software and services for the Wireless Project.
- A subcontractor will supply Kirkwood Community College with a site survey and guidance for the Wireless Project.
- Additional subcontractor(s) will supply Kirkwood Community College with resources to complete the Wireless Project.

5/1/2006

Version 2.0
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VI. Risks

If the project is not completed on time and within scope, the college's customer (student, faculty and staff) satisfaction will decrease affecting a number of items: including student growth, student retention, faculty contentment, staff satisfaction.

VII. Approval

Mick Starcevich, Kirkwood Community College
President and Project Sponsor

Jon Neff, Kirkwood Community College
Executive Director of Information Technology

Kris Tharp, Kirkwood Community College
IT Project Manager

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