Distance Learning Meeting 10-13-2006

Attendance:
Todd Schuldt
Mark Zuber
Darren Zabloudil
Craig O’Brien
Kris Tharp
Jon Neff
Phil Meaney
Ken Collier

Objective / Goal of the meeting – Discuss the process of configuring and implementing the new POE Video Foundry with Matt. Set a timeline for moving forward – installs. Add and assign actions and tasks for moving this project along-all noted in RED.

Centers supported by Microwave (Before Dec 8th) – Dropping the voice and lan traffic off the microwave
1. Washington 10-16-2006 (* Mark will email Kris when done)
2. Vinton 10-23-2006 (* Mark will email Kris when done)
3. Tipton 10-30-2006 Verify CEO connections * Mark & Matt (* Mark will email Kris when done)
4. Belle Plaine 11-6-2006 (* Mark will email Kris when done)
5. Williamsburg 11-13-2006 (* Mark will email Kris when done)
Work with Dana’s tech’s to cross train with install and to help, *Phil will manage this effort. *Mark will have this equipment ready (config’d).

Centers getting carrier Ethernet * Mark will get with Mc Leod
1. Resource Center TBD-after Dec 8th?? Or before
2. Marion TBD

Centers with existing DS3’s
1. Monticello TBD – after Dec 15th?
2. Iowa City

We need training from Foundry on Iron View – *Darren

Communicate with Dascom that we will need assistance (V-Brick install) on or around 11-13-2006 * Mark

Master Controls – 12-11-2006 dismantle master control * Craig
12-13-2006 have the console moved up to master control * Craig
12-14-2006 put equipment into console * Craig

Start discussion with Dascom & Renovo (Tim Skaja – Craig will send contact info to Mark) about updating the project plan and having them here to assist with V-Brick installs * Mark
Get Jon a copy of the Dascom Bid/RFP * Craig (will see if it is in Orv’s office)