Kirkwood Community College Progress Meeting Notes

September 6, 2006:

Progress, general open issues and action items:

- Kirkwood network readiness:
  - Dascom will contact Dave Maley for information if questions arise.
    Telephone numbers are: (319) 398-5899 x5801, cell: (319) 310-596
  - Remote access to appropriate equipment at Kirkwood is now available.

- RAD equipment:
  - Gary Martin, Tim Weishapple and Mark Zuber met via telephone
    conference to discuss solutions to setting up the RAD equipment on 8/24.
  - Mark has sent the informational CD to Gary Martin for his reference on
    RAD equipment.
  - Mark Zuber will work on this equipment set up to Kirkwood’s desired
    specifications with telephone support provided by Gary Martin.

- Delivery of balance of equipment:
  - Delivery of balance of equipment to Kirkwood is almost complete.
    Remaining equipment: DL Navigators, camera mounting brackets.

- Classroom builds:
  - Phil Meaney will begin the installation process starting September 7th.

- Ability to see/record both instructor and student views:
  - Discussion with Tim Skaja and Joe Sippl on how this function would
    work.

- DL Hub readiness:
  - Joe Keith and Joe Sippl will continue work preparing the DL Hub for
    remote installation.

- Back to back V-Brick codec/ICN linkage:
  - We are still on track with getting an answer from ICN on their ability to
    provide the necessary link requested by September 15th.

- Training:
  - Both training for Renovo and DL Navigator administration is requested
    for the first part of November. Dascom and Renovo will work together to
    coordinate this scheduling.
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• Dates of future progress meetings:
  - September 20, 2006
  - October 4, 2006
  - October 18, 2006
  - November 1, 2006
  - November 15, 2006
  - November 29, 2006
  - December 13, 2006
  - December 27, 2006
  - Telephone number to call: (866) 809-4014 / code: 578 1220
  - 10:00 am (CDT) – 11:00 am (CDT)

Submitted by: Tim Weishapple