



# FACULTY ASSIGNED WORKDAY AGREEMENT

Contract runs September 1 through August 31 each calendar year.

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Faculty name: \_\_\_\_\_ Contract year: \_\_\_\_\_

Department: \_\_\_\_\_ Length of contract: \_\_\_\_\_ 174, \_\_\_\_\_ 201, \_\_\_\_\_ 226

## 1. After discussion with the above-named faculty member, work days will be assigned as follows:

Total Teaching Days:

\_\_\_\_\_ Fall Semester

\_\_\_\_\_ Spring Semester

\_\_\_\_\_ Full Summer Session

\_\_\_\_\_ First Summer Session

\_\_\_\_\_ Mid-Summer Session

\_\_\_\_\_ Second Summer Session

\_\_\_\_\_ Fall Semester (August days), \_\_\_\_\_ (date)

\_\_\_\_\_ Remaining contract days (scheduled the following dates):

Registration \_\_\_\_\_ Pancake Day \_\_\_\_\_

Commencement \_\_\_\_\_ MLK Day \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_ Total assigned days for the contract year (teaching days plus non-teaching days):

## 2. For the academic year \_\_\_\_\_ / \_\_\_\_\_, I have agreed to the following special arrangements for 174, 201, 226 days:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Total assigned days for the contract year

\_\_\_\_\_  
Faculty signature

\_\_\_\_\_  
Date

This assignment has been made in accordance with the stipulations as described in Article IV of the Agreement between Kirkwood Community College and the Kirkwood Faculty Association.

\_\_\_\_\_  
Dean/Director signature

\_\_\_\_\_  
Date

Distribution (after all appropriate signatures are affixed): Original to department office, copy to employee.