February 2, 2010

Dear International Student:

All non-resident F, J, and M visa holders are required to file both 1040NR and the 8843 forms, which are enclosed. Even if you did not earn any wages, these forms still must be completed. Please complete these forms and return to the International Studies Office, Room 134, Linn Hall by April 9, 2010, so that we can mail them for you to the Internal Revenue Service by the April 15, 2010.

The 2010 Volunteer Income Tax Assistance (VITA) Site will be open January 27 through April 15 to help process your taxes FREE of charge. Please refer to the enclosed page 2 for VITA instructions.

If you should have any questions, please call me at 319-398-5293 or stop by my office 134 Linn Hall, for any assistance regarding these forms.

Sincerely,

Gayle Glick
International Student Advisor
The 2010 VITA Site will be open January 27 through April 15!

email VITA@kirkwood.edu or leave a message at 398-5899 ext 4521

Appointment Times

Wednesday 4:00 – 6:00

Thursday 3:00 – 7:00

Friday 10:00 – 12:00 & 1:00 – 3:00

Nielsen Hall room 124

Volunteer Income Tax Assistance

• FREE 1040EZ & 1040A Tax Return Preparation (No Business, Rental or Investment Income Please)

• 2009 Federal and Iowa State Returns • FREE E-File

• Student Volunteers helping Students, Staff, Faculty and the Community

Be sure to bring important tax documents with you:

  o Social Security Card and Photo ID
  o A copy of last year’s tax return
  o Tuition and Education Expense
  o All statements of income:
    W-2’s, 1099’s

Presented by Peggy DeJong
Associate Professor-Accounting