**Project Title:** EDI Transcripts

**Sponsor or Approver:** Peg Julius

**Contact Information:**

**Project Description and Scope:**

**Phase 2 – 7/10/2006**

When we import EDI transcripts, we need to print them out so they can be sent to program coordinators, who evaluate them and return them to us for processing. There are 3 ways to print imported transcripts:

1 - In the import process, on the last screen (EUIT) we can say Yes to "Print Transcripts for Imported Records." Then when the import finishes, it creates a transcript for each person that we can print. This is the best way for staff to get these printed because they all print at once, no extra effort needed.

2 - EIPT: Prints all transcripts in a given batch. The difference is EIPT isn't tied to the import process, so it can be used anytime.

3 - ETRN: Staff must manually input the SSN of each student plus the Institution code of the school sending the transcript. If we received from all 4 schools, staff must run ETRN 4 times that day.

Please see 'EUIT print' attachment. It is the result when using EUIT or EIPT. It prints 5 lines for each course, which uses much more paper than is necessary, and it's very hard to read because it includes data coordinators don't need to see.

Next, please see 'ETRN print' attachment. It is the print layout used by ETRN. It's very close to what coordinators are used to seeing, it prints 1 line per course, and most transcripts will only be 1 page long.

We would like EUIT to use the print layout that ETRN uses. If we ever needed the other layout, we could use EIPT.

We currently receive 1-10 EDI transcripts per day and we receive them from 4 institutions, and we expect to receive from additional institutions in the future.

**Most Important Requirements:**

**Colleague Module:** ST

**Additional Information:**

**Additional Notes:**