

2005-2006

Strategic Goal: Remodel Library

ACTION STEPS	Action Leader	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06
select consultant	Lois, Arron	XX											
conduct student survey / focus group	Genny		XX										
conduct faculty survey / focus group	Gary		XX										
conduct needs assessment and space utilization review	Arron		XX	XX									
staff input to floor plan	Carol		XX										
staff input to furnishings plan	Carol		XX	XX									
draft equipment needs proposal	Steve		XX										
staff input to materials finishes and colors prop	Gary		XX	XX									
identify and recruit college wide advisory group	Gary			XX									
draft proposal	consultant, Arron			XX									
staff review of proposal	Carol				XX	XX							
advisory group review of proposal	Gary				XX	XX							
staff review equipment needs proposal	Steve					XX	XX						
finalize proposal	consultant, Arron					XX	XX						
submit proposal as Capital Improvement request	Arron, Becki						XX						
review / approve proposal	Cabinet							XX	XX				
solicit bids	Carol, Sharon								XX	XX			
review / approve bids	consultnt, Arron									XX	XX		
begin project	Arron, Ryan												XX

Personnel: Library, Facilities, Purchasing staff and Cabinet

Success Indicators: Increased user satisfaction, more efficient use of space, and improved aesthetic

KPI:	Learner Success	X	Community Responsiveness	Human Resources		Institutional Effectiveness	X
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	Continuous Improvement		Customer Service	X	Stakeholder Service	X
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