

## Grants and Federal Programs Department 2006–2007 Goals and Action Steps

**Strategic Goal 3: Communicate:** Spread the "good word" about Kirkwood's grants, grant opportunities and grants management requirements.

Status	Action Steps and Progress
	<p><b>Department Website</b> Post funded grants information on the Kirkwood grants website.</p> <p><b>Action Steps/Progress</b> The <a href="#">FY 2006 and FY 2007 Grants-in-Operation Reports</a> will be found on the department's website.</p>
	<p><b>Targeted Programs and Deadline Dates</b> Display and maintain a list of targeted funding programs, with associated deadline dates projects, and provide a comprehensive list of federal programs and deadline dates.</p> <p><b>Action Steps/Progress</b> The <a href="#">Grants Funding Opportunity Calendar</a> and the Gov.Grants official resource link will be maintained on the department's website.</p>
	<p><b>Grants Management Website</b> Update and maintain grants management information on the grants website.</p> <p><b>Action Steps/Progress</b> <a href="#">On-line Grants Management Tools:</a> The on-line training manual has been outlined and staff continues to work on text. Eleven tools and over thirty resource links have been uploaded to the department's website to-date. Rebecca Palmer's replacement will continue work on this activity.</p>
	<p><b>CRD Reports</b> Submit quarterly reports to the AACC Council for Resource Development (CRD) for the Dispatch Magazine's national dissemination.</p> <p><b>Action Steps/Progress:</b> Quarterly reports to CRD for the Dispatch Magazine will document Kirkwood grant awards.</p>
	<p><b>Grant-Funded Program Notifications</b> Notify faculty/staff of opportunities to work with and learn from other model community colleges and their grant-funded programs.</p> <p><b>Action Steps/Progress</b> Grants staff who attend AACC, League, NSF and other agency conferences will share information about other college's grant-funded programs with Deans and Directors. Grants staff will encourage Deans and Directors to attend national conferences.</p>
	<p><b>Faculty/Staff Recognition</b> Recognize faculty/staff for their grant development/management efforts.</p>

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	<b>Action Steps/Progress:</b> Recognize 12 faculty and staff for their grant development/management efforts through submission of Kirkwood “Kudos” nominations.
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