2005-2006

Strategic Goal: Improve access to NIEHS / CCCHST curricula

Action Steps	Action Leader	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06
Identify curricula areas and select courses to be shared within each area	Doug Feil	X											
Develop standard syllabus structure to summarize course	Ron Snyder, Doug Feil, Cindy Root	X											
Update syllabus for each class	Doug Feil & Training Team	X	X	X									
Identify instructor resources to be included with specific class	Doug Feil, Julie Henry, Training Team	X	X	X									
Identify general resources for curricula area	Development Team		X	X	X	X	X						
Identify gaps in resources develop materials to fill gaps	Training Team			X	X	X	X	X	X				
Develop materials to fill gaps	Development Team				X	X	X	X	X				
Update NIEHS Clearinghouse website and CCCHST website	Donna Silver & Contractor										X	X	
Publish curricula to CD or DVD	Julie Henry									X	X		
Develop curricula catalog of recourses	Julie Henry and Contractor									X	X	X	
Personnel:													
Success Indicators:													
Number of Courses Included													
Catalog													

Performance Area
Learner Success
Customer Service
Stakeholder Service