

2005-2006

CE&T

**Strategic Goal:** Enhance intranet to add dynamic capacity.

Action Steps	Action Leader	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06
1. Survey staff for intranet needs.	A-Team	X											
2. Research Safari capabilities.	Todd		X	X									
3. Research best practices to determine future plan.	A-Team, LERN				X	X							
4. Coordinate with Kirkwood IT department.	Todd					X	X	X	X	X	X	X	X
5. Add reports to intranet site.	Todd							X	X	X	X	X	X
6. Feedback from staff.											X	X	X

**Personnel:** Internal IT support.

**Success Indicators:** Usage of site; staff feedback.

**Key Performance Indicator:** Institutional Effectiveness