

**2006-2007**

**Strategic Goal:** Write and Submit Tier 3 IRPE Application

Action Steps	Action Leader	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07
1. Lunch and Learn information sessions.	Mike McLaughlin and Team	X											
2. Identify gaps in processes, policies and procedures.	IRPE Team	X	X	X									
3. Modify processes, policies, and procedures (as needed).	Admin Team	X	X	X	X								
4. Candidates for Examiner Training/HELP Week	To Be Determined		X	X									
5. Write Tier 3 application	IRPE Team, Marketing Dept		X	X	X	X	X	X	X	X			
6. Administrative Team reviews and comments.	Admin Team									X	X	X	
7. Submit Tier 3 Applicant Eligibility Form	IRPE Team												X
8. Prep for site visit (for Fall 07)	Goals Team, CE&T Staff											X	X

**Personnel:**

**Success Indicators:** Application written and submitted (to be submitted August 2007).

**Key Performance Indicator:** Continuous Improvement