

2006-2007

Strategic Goal: Develop online checklist for students and student services staff

Action Steps	Action Leader													
		Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	
Develop draft document	Kathy Kaiser		X											
Review draft	Team			X										
Finalize form	Kathy Kaiser				X	X								
Work with IT to develop online functions	Kristie Fisher						X	X	X	X	X			
Integrate checklist into marketing pieces	Kathy Kaiser						X	X	X	X	X	X	X	

Personnel: Existing

Success Indicators: New student checklist developed and implemented in marketing pieces and on web.
