

Update for 2007-2008 Department Improvement Plan Goal:

Pilot H.E.L.P. Sessions

The team reviewed and evaluated the 2007-2008 sessions. We felt the sessions were successful but learned that we needed to revise them for next year. Too many of the students “dropped in” which meant they missed part of the presentation. This required the staff to repeat information and slowed the process for the students who showed up on time. We offered the sessions after specific Program Information Sessions and many students needed to leave directly after those sessions and couldn’t attend the H.E.L.P. session. We learned much from this year’s sessions and have developed the following revisions for 2008-2009:

1. Sessions will be scheduled and advertised in advance
2. We will maintain a record of the number of students served
3. The students will complete a learning outcomes and satisfaction survey
4. At appropriate times during the semester, staff will help students register for classes

Communication Plan

On October 8, 2007 the Advising Center sent out 239 letters and applications for graduation to students who were “eligible” and had not yet applied for graduation at that time.

On March 17, 2008 the Advising Center sent out 219 letters and applications for graduation to students who were “eligible” and had not yet applied for graduation at that time.

CHI Registration

Spring 07 to Spring 08 we noted a 21% increase and Fall 07 to Fall 08 a 26% increase in students who registered during priority registration.