

2007-2010 Department Action Plan (Due: September 30, 2007)

Planning Sheet – FORM B

Department/Unit: International Studies

Responsibility: Connie Mays, Director

Laurie Driscoll, Office Coordinator

Target Year	Action (Circle One)	Department Improvement Indicator (Write your improvement indicators; identify KFI KPI numbers, i.e. 1.1, 2.1; list key processes for 2007-2008 only)	Measurement Instrument or Data Source (Insert Name of Instrument/Source)	Standard of Comparison (Check One)	Frequency of Progress Monitoring (Circle One)
2007-2008	Establish Produce Conduct Implement Baseline Increase Decrease Maintain Benchmark Cohort	Increase partnerships (3.3) in target countries for course-related, faculty-led, study abroad programs for Kirkwood students. List partnerships. List target countries. List areas of study. List Departments/Deans/faculty participating. Track number of students participating.	KCC International Studies annual report on Study Abroad Programs	<input type="checkbox"/> Internal KCC Standard <input type="checkbox"/> External Standard <input type="checkbox"/> No standard identified	Weekly Monthly Quarterly Semi-Annually Annually Other _____
2008-2009	Establish Produce Conduct Implement Baseline Increase Decrease Maintain Benchmark Cohort	Increase partnerships (3.3) and target countries for course-related, faculty-led programs for study abroad programs for Kirkwood students.	KCC International Studies annual report on Study Abroad Programs	<input type="checkbox"/> Internal KCC Standard <input type="checkbox"/> External Standard <input type="checkbox"/> No standard identified	Weekly Monthly Quarterly Semi-Annually Annually Other _____
2009-2010	Establish Produce Conduct Implement Baseline Increase Decrease Maintain Benchmark Cohort Maintain Benchmark Trend	Increase number of Kirkwood students participating in course-related, faculty-led Kirkwood study abroad programs.	Open Doors annual report on Study Abroad for all community colleges in U.S.A.	<input type="checkbox"/> Internal KCC Standard <input type="checkbox"/> External Standard <input type="checkbox"/> No standard identified	Weekly Monthly Quarterly Semi-Annually Annually Other _____

07-08 Department/Unit Professional Development Plan					
Topic	Knowledge/Skills/Understandings Sought		Training and Development Method/		Scheduled Dates/Times