## 2007-2010 Department Action Plan (Due: September 30, 2007)

**Planning Sheet – FORM B**  
**Responsibility: Nancy Glab**

<table>
<thead>
<tr>
<th>Target Year</th>
<th>Action (Circle One)</th>
<th>Department Improvement Indicator (Write your improvement indicators; identify KFI KPI numbers, i.e. 1.1, 2.1; list key processes for 2007-2008 only)</th>
<th>Measurement Instrument or Data Source (Insert Name of Instrument/Source)</th>
<th>Standard of Comparison (Check One)</th>
<th>Frequency of Progress Monitoring (Circle One)</th>
</tr>
</thead>
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| 2007-2008   | Action verb noted in the specific indicator.  
Establish Produce Conduct Implement Baseline Increase Decrease Maintain Benchmark Cohort | LEARNING EXCELLENCE (1.3 Program and Curriculum Excellence): Establish a process where every Health Science course is regularly and systematically reviewed and updated.  
LEARNER EXPERIENCE (2.1 Advisement): Implement improvement in communication with students & families interested in health programs prior to program selection.  
LEARNER EXPERIENCE (2.2 Engagement): Establish standardize expectations for students’ professionalism across the department.  
PARTNERSHIPS (3.6 Strategic Alliances): Implement improvement in the communication process between clinic sites and Kirkwood and within health science department (as related to clinic sites and contracts). | Report from Health Science Futures Initiative Committee | X_ Internal KCC Standard  
___ External Standard  
___ No standard identified | Weekly  
Monthly  
Quarterly  
Semi-Annually  
X Annually  
Other _________ |
| 2008-2009   | Establish Produce Conduct Implement Baseline Increase Decrease Maintain Benchmark Cohort | | | X_ Internal KCC Standard  
X_ Internal KCC Standard  
X_ Internal KCC Standard | X Annually  
X Annually  
X Annually |
| 2009-2010 | Establish Produce Conduct Implement Baseline Increase Decrease Maintain Benchmark Cohort Maintain Benchmark Trend | | | ___ Internal KCC Standard ___ External Standard ___ No standard identified | Weekly Monthly Quarterly Semi-Annually Annually Other _________ |

| 07-08 Department/Unit Professional Development Plan | | | |
| Topic | Knowledge/Skills/Understandings Sought | Training and Development Method/ | Scheduled Dates/Times |