

**2007-2010 Department Action Plan (Due: September 30, 2007)**

**Planning Sheet – FORM B**

**Responsibility: Ag Science Dean and Faculty**

**Department/Unit Ag Science**

<b>Target Year</b>	<b>Action</b> (Circle One)	<b>Department Improvement Indicator</b> (Write your improvement indicators; identify KFI KPI numbers, i.e. 1.1, 2.1; list key processes for 2007-2008 only)	<b>Measurement Instrument or Data Source</b> (Insert Name of Instrument/Source)	<b>Standard of Comparison</b> (Check One)	<b>Frequency of Progress Monitoring</b> (Circle One)
2007-2008	Establish Produce Conduct <b>Implement</b> Baseline Increase Decrease Maintain Benchmark Cohort	College wide Academic Program improvement and review process. (for Applied Sciences) 1.) Phase I (1.3) a) Program outcomes b) Course competencies c) Lead instructor determination	CPAC Committee Manual- “Kirkwood Community College Academic Program Improvement and Review Process”	<input checked="" type="checkbox"/> Internal KCC Standard <input type="checkbox"/> External Standard <input type="checkbox"/> No standard identified	Weekly Monthly Quarterly <b>Semi-Annually</b> Annually Other _____
2008-2009	Establish Produce Conduct <b>Implement</b> Baseline Increase Decrease Maintain Benchmark Cohort	Curriculum Alignment Process 1.) Phase II (1.2, 1.3) Learning objectives and performance standards and complete syllabi for all courses	CPAC Manual	<input checked="" type="checkbox"/> Internal KCC Standard <input type="checkbox"/> External Standard <input type="checkbox"/> No standard identified	Weekly Monthly Quarterly <b>Semi-Annually</b> Annually Other _____
2009-2010	<b>Establish</b> Produce Conduct Implement Baseline Increase Decrease Maintain Benchmark Cohort Maintain Benchmark Trend	General Education Outcomes 1.) Phase III (1.3, 1.4) Secondary and Post Secondary Articulation Tables	1.) CPAC Manual 2.) Institutional Research Dept.	<input checked="" type="checkbox"/> Internal KCC Standard <input type="checkbox"/> External Standard <input type="checkbox"/> No standard identified	Weekly Monthly Quarterly <b>Semi-Annually</b> Annually Other _____

**07-08 Department/Unit Professional Development Plan**

<b>Topic</b>	<b>Knowledge/Skills/Understandings Sought</b>	<b>Training and Development Method/</b>	<b>Scheduled Dates/Times</b>
Learning Excellence	Program Outcomes established and course competencies determined by instructors –Understanding of correlation between student learning and curriculum content.	Department Retreats	1.)November 26, 2007 2.)TBD-Spring Term 2008