

International Studies

2006-2007 Strategic Goals Update

Goal: Expand study abroad discipline related opportunities for domestic students

- Met with Dean/Faculty to investigate areas of interest
- Explored opportunities for vendor programs
- Explored opportunities for home-grown programs
- Explored opportunities for partner related programs (CCID/GEN)
- Investigated other models (example MGUS)
- Communicated study abroad program process from start to finish
- Created a chart of all programs to demonstrated expanded opportunities

Goal: Provide support for the development of course related study abroad programs

- Mailed student and faculty packets. Completed checklist for each student participant
- Collected all payments for each program
- Paid all vendors for each program
- Scheduled flight and ground transportation for each program
- Attended department/orientation meetings as needed
- Submitted participants names/payments to medical insurance company
- Provided completed health and safety packet to lead faculty for each program
- Provided 24/7 emergency contact list for each program
- Provided international cell phone to lead faculty for each program
- Registered each program with the American Embassy
- Provided sequential calendar of all successfully completed programs

Goal: Provide better communication to prospective and current international students

- Partnered with admissions to effectively use colleague for international departmental letters
- Completed training for colleague system
- Implemented colleague communication process to prospective students
- Implemented colleague process for accepted new students
- Review and monitored replies from all international students
- Assisted all international students with their questions regarding colleague process
- Entered each new student into colleague
- Implemented course registration and EagleNet information for each new student
- Documented number of perspective students
- Documented number of accepted students
- Documented the number of registered students