Global Services Department
Five Year Vision
2005 -2010

Major Initiative : To provide student support services to all international students

2006-07

Better communication to prospective and current students

	Action Steps	Action Leader	Jul-06	Aug-06	Sep-06	Oct-06	11/1/106	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07
1	Contact Admissions for communicating via colleague the int'l dept. letters to F1 Students	Gayle/Cyrus	X	X	X									
2	Took training for Colleague system	Gayle/Cyrus	X		X		X		X		X		X	
3	Implemented colleague communication proces to prospective students	Cyrus			X	X	X	X	X	X	X	X	X	X
4	Implement colleague process for accepted new students	Gayle	X	X	X	X	X	X	X	X	X	X	X	X
5	Review and monitor replies from all international students	Gayle	X	X	X	X	X	X	X	X	X	X	X	X
6	Assist all international students who have questions re/colleague	Gayle/Cyrus	X	X	X	X	X	X	X	X	X	X	X	X
7	Each new student entered into colleague	Gayle/Cyrus			X	X	X	X	X	X	X	X	X	X
8	Registration and EagleNet process in place/implemented	Gayle/Cyrus			X	X	X	X	X	X	X	X	X	X

Personnel: Gayle and Cyrus

Success Indicators:

1. Dcoument number of prospective students
2. Document number of accepted students
3. Document number of registered students