May 5, 2006

TO:          KQIP Steering Committee
RE:          KQIP Steering Committee meeting minutes
             3:30 P.M., May 3, 2006, Board Room, Kirkwood Hall

PRESENT:     Mick Starcevich; Al Rowe; Lois Nanke; Cindy Martin; Jerry Bolton; Jon Weih; Cheryle Mitvalsky; Becki Lynch; Shaunda Clark; John MacGregor; Tom Kaldenberg; Dee Baird; Allison York; John Dawson; Kim Dighton; Bob Walker; Bob Freeman; Rick Anderson; Lauri Hughes

Team Presentations

K-12 Partnership Teams
Dave Bunting and John MacGregor were the co-chairs of this team. The team presented the background, current practices and recommendations for K-12 Partnerships. The entire report may be viewed on the KQIP website.
www.kirkwood.edu/KQIP

Business Partnerships Team
Dee Baird and Jerry Bolton were the co-chairs for this team. Dee presented the background, current practices and recommendations for the Business Partnerships team. Dee reported that the team’s written report was not available at the time of the presentation. The KQIP Steering Committee will be given the entire report at the next KQIP Steering Committee meeting.

Recommendations
Mick passed out the recommendation list for all four teams who presented this spring, Curriculum Review, Staff Development, K-12 Partnerships, and Business Partnerships.

Curriculum Review
The committee reviewed the 9 recommendations from this KQIP team. Lois Nanke and Bob Freeman motioned and seconded approval of all 9 recommendations. Motion carried 19-0.

Staff Development
The committee reviewed the 12 recommendations from this KQIP team. Mick recommended a limit to the cost of item # 1 to approx. $2,500. Lois Nanke and Allison York motioned and seconded approval of all 12 recommendations. Motion carried 19-0.

K-12 Partnerships
The committee reviewed the 6 recommendations from this KQIP team. John MacGregor and Dee Baird motioned and seconded approval of all 6 recommendations. Motion carried 19-0.

Business Partnerships
The committee reviewed the 4 recommendations from this KQIP team. Tom Kaldenberg and Jon Weih motioned and seconded approval of all 4 recommendations. Motion carried 19-0.

Committee Members
Mick informed the committee that Steering Committee members are not serving a “life sentence.” All Steering Committee members may continue their commitment next year. If a Steering Committee member is no longer interested in being on the committee they need to contact Mick this summer. Additional members, to the KQIP Steering Committee, may be Heidi Hansel and Jon Neff.

Moving Forward
Al Rowe will be chairing the KQIP Steering Committee meetings, effective June 5, 2006. This summer Al will review the internal and external scans that were done three years ago. As the KQIP process moves forward; AQIP will become the accreditations process. Teams will be centered around the following questions:
* What’s the effect?  * What’s the impact?  * How do we know?
Team members will not be required to take “KQIP Tools Training” prior to joining a team. Al Rowe will be training team members on applicable tools as needed.

Next Meeting
The next KQIP Steering Committee meeting will be in September. At that time the committee will look at opportunities to move forward through the KQIP process and recommend co-chairs and committee members for 3 – 4 teams.

Meeting adjourned at 4:55 P.M.

Respectfully submitted by Lauri Hughes