

KIRKWOOD COMMUNITY COLLEGE'S PROGRAM REVIEW REPORT
Annual Review

Program: Communication Media/Public Relations					
Department: Social Sciences/Career Option					
Program Coordinator: Rose Kodet		Completed by: Rose Kodet		Date: 5/21/2008	
Program Year: 2007-2008					
Levels of Achievement	Level 4 Competent	Level 3 Competent	Level 2 Compliant	Level 1 Non- Compliant	Reflection
Program Outcomes		X			Check if they support KCC's ed goals Check if they span multiple learning domains
Course Competencies		X			Check if they support KCC's ed goals Check if they span multiple learning domains
Learning Objectives and Performance Standards	X				
General Education Outcomes		X			
Results and Feedback Loop			X		
Narratives					
1. Investigate and implement current trends	<p>Gale Smetana is working on documentary</p> <p>Sarah Baker is completing her Master's degree</p> <p>Rose Kodet is a free-lance writer/photographer and working on a special project: Real to Reel</p> <p>Gale Smetana and Rose Kodet completed 15 hours of Grip 101 Training</p>				
2. Summarize equipment purchased and equipment/ facility needs	I am not sure what equipment was purchased last year				
3. Referring to Program Goal from previous year	N/A				
4. Areas of concern and/or areas of improvement	<p>Web Course:</p> <ul style="list-style-type: none"> • Needs to be part of Program according to Advisory Committee and industry needs • Sarah Baker, along with Rose Kodet, will develop a Special Project for this Spring Semester 2009 • Gale Smetana will provide more opportunities for Broadcast students to post KSP projects to the Web • Cost for the development is one adjunct credit hour of pay and one adjunct hour of pay in 2009 (spring) 				

KIRKWOOD COMMUNITY COLLEGE'S PROGRAM REVIEW REPORT
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Program: Criminal Justice					
Department: Social Sciences/Career Option					
Program Coordinator: Mike Penrod		Completed by: Mike Penrod		Date: 4/30/2008	
Program Year: 2007-2008					
Levels of Achievement	Level 4 Competent	Level 3 Competent	Level 2 Compliant	Level 1 Non- Compliant	Reflection
Program Outcomes			X		We have identified desired program outcomes and have begun to link specific course outcomes to these.
Course Competencies			X		We have developed course competencies for each course in our programs. We will be doing a careful review of these competencies to ensure their connectedness to each course.
Learning Objectives and Performance Standards				X	We have not established course-specific learning objectives for all courses in our programs. We will be working diligently in the next year to establish these learning objectives and performance standards.
General Education Outcomes			X		We have incorporated the college's general education outcomes into our courses that are approved for general education. We have begun to link them to course-specific learning objectives and to program outcomes.
Results and Feedback Loop			X		We will be working diligently to collect data on at least some of our course learning objectives so that we may interpret the data for program assessment.
Narratives					
1. Investigate and implement current trends	The faculty in this program continuously read research and other published materials that describe current trends in this discipline. In many cases we actively implement material into our courses related to the current trends in our discipline.				
2. Summarize equipment purchased and equipment/ facility needs	Our program did not purchase any equipment during the past year that relates to technological change and innovation. Since our program has begun to actively work with the Math/Science faculty in the presentation of their Forensic Science course, we may look at purchasing evidence processing kits/materials that could be utilized in this course.				
3. Referring to Program Goal from previous year	N/A				
4. Areas of concern and/or areas of improvement	Our primary Program Goal for the coming year is to review and revise, as necessary, course learning outcomes and link them with course assessments in order to provide a much clearer picture of whether we are achieving the degree of success we seek.				

KIRKWOOD COMMUNITY COLLEGE'S PROGRAM REVIEW REPORT
Annual Review

Program: Disabilities Services Careers

Department: Social Sciences/Career Option

Program Coordinator: Susan Simon

Completed by: Susan Simon

Date: 4/30/2008

Program Year: 2007-2008

Levels of Achievement	Level 4 Competent	Level 3 Competent	Level 2 Compliant	Level 1 Non- Compliant	Reflection
Program Outcomes		X			Program outcomes could be reviewed and refined.
Course Competencies		X			Course competencies are clear. They should be reviewed to determine how well they reflect the program outcomes.
Learning Objectives and Performance Standards		X			Objectives are identified and relate to course competencies. Work may be done to develop more specific, clearly defined outcomes.
General Education Outcomes			X		Some general education outcomes identified. Others are implied.
Results and Feedback Loop		X			Continue to work to coordinate efforts by all full time and adjunct faculty.

Narratives

1. Investigate and implement current trends	<p>Faculty attend national and regional conferences. They participate in local, state and national committees.</p> <p>Faculty complete coursework and CEU to maintain licenses.</p>
2. Summarize equipment purchased and equipment/ facility needs	<p>No equipment was purchased.</p> <p>As we move into the new building, we will hope to have the opportunity to equip the new Educational Resource Center with educational technology and materials.</p>
3. Referring to Program Goal from previous year	N/A
4. Areas of concern and/or areas of improvement	<p>Area for improvement:</p> <ul style="list-style-type: none"> • Work toward identifying and integrating more clearly general education outcomes in the Program. • Work toward greater coordination, reporting and analyzing of data from student performance measures. <p>Source of data:</p> <ul style="list-style-type: none"> • Discussion with faculty and dean. <p>Actions and cost:</p> <ul style="list-style-type: none"> • Meetings with full and adjunct faculty members. • Time and cost of meetings.

KIRKWOOD COMMUNITY COLLEGE'S PROGRAM REVIEW REPORT
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Program: Early Childhood Education					
Department: Social Sciences/Career Option					
Program Coordinator: Melanie Nollsch		Completed by: Melanie Nollsch		Date: 5/22/2008	
Program Year: 2007-2008					
Levels of Achievement	Level 4 Competent	Level 3 Competent	Level 2 Compliant	Level 1 Non- Compliant	Reflection
Program Outcomes		X			Kirkwood's Early Childhood program has been participating in the state wide Community College Early Childhood Alliance for the past three years. In February 2008 the Alliance completed common core courses for early childhood including common syllabi, competencies and organized to meet national standards. These courses encompass all 8 of the current required courses in Kirkwood's early childhood program. The courses are aligned with National Association for the Education of Young Children (NAEYC) standards for associate degree early childhood programs and the Interstate New Teacher Assessment and Support Consortium (INTASC).
Course Competencies		X			See previous note in Program Outcomes.
Learning Objectives and Performance Standards		X			Assignments are aligned with course objectives and the objectives are aligned with national standards. The Iowa Community College Alliance will continue to work on alignment of assessments to standards at the July 2008 retreat in Ankeny.
General Education Outcomes			X		The program uses the general education outcomes identified by the college.
Results and Feedback Loop		X			Faculty collects data on a regular basis and adapts assignments and instruction as needed. The coordinator meets with faculty to discuss data and make changes as needed. The coordinator is the only fulltime early childhood faculty member and adjuncts are fulltime employees of other organizations. This makes scheduling meetings to discuss courses very difficult. Communication in early childhood faculty face to face meeting happens less frequently than we would like. The coordinator does communicate through email, memos and individual meetings. Occasionally faculty who teach the same courses meet to discuss assignments and assessment data.
Narratives					
1. Investigate and implement current trends	<p>Professional Development – Early Childhood faculty actively pursues further education and professional development opportunities to remain current in the field. The following list provides examples of conferences and professional development activities in the past year. This list is not comprehensive but is a good indicator of the breadth and depth of training faculty attend: National Association for the Education of Young Children – local, state and national conferences, Professional Development Courses in early childhood through Grant Wood AEA, Circle of Security Attachment Workshop, CLAS Assessment, Early Childhood Symposia at UNI, Play Therapy, Cultural Diversity, National Coalition of Campus Children's Centers National Conference, Martin Luther King Day Diversity Training, Program for Infant and Toddler Care – Continuity of Care Conference.</p> <p>Community Efforts – In addition to professional development, faculty are involved in a variety of early childhood community efforts such as: serving on Empowerment boards, Five Giant Steps Steering Committee (a Linn County 15 in 5 Initiative), Cedar Rapids Association for the Education of Young Children, Iowa Voluntary 4 year old preschool program efforts, and Quality Early Childhood Efforts (QECE) through Child Care Resource and Referral.</p> <p>Professional Organizations – Faculty are also members of the following professional organizations: Iowa Early Childhood Community College Alliance/ACCESS, National, Iowa and Cedar Rapids Associations of Early Childhood Education (NAEYC, IAEYC and CRAEYC), and the National Coalition of Campus Children's Centers.</p> <p>Faculty as Speakers and Presenters – Finally, the early childhood faculty are frequently asked to provide inservice training in the community. Faculty have provided consulting, support and training for a variety of organizations and centers.</p>				
2. Summarize equipment purchased and equipment/ facility needs	No major equipment was purchased. Several new videos and curricular guides have been purchased to provide students with current information. Materials have been added to the early childhood collection of the Educational Resource Center. Equipment and early childhood curricular supplies for the ERC are the primary need for the program. The new ERC in the Benton Hall addition will provide increased access and opportunities for students.				
3. Referring to Program Goal from previous year	N/A				
4. Areas of concern and/or areas of improvement	1. Complete required CARS to match the Community College Alliance Core Course and present to Curriculum and Instruction in Fall 08. Changes to be effective with new college catalogue. 2. Continue to align assignments/assessments with NAEYC/INTASC standards through analysis of assessment data, summer 08 Alliance retreat and meetings with adjunct Kirkwood faculty. 3. Attend a National Conference to remain current in the field.				

KIRKWOOD COMMUNITY COLLEGE'S PROGRAM REVIEW REPORT
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Program: Human Services

Department: Social Sciences/Career Option

Program Coordinator: Susan Simon

Completed by: Susan Simon

Date: 5/15/2008

Program Year: 2007-2008

Levels of Achievement	Level 4 Competent	Level 3 Competent	Level 2 Compliant	Level 1 Non- Compliant	Reflection
Program Outcomes		X			Program outcomes could be reviewed and refined.
Course Competencies		X			Course competencies are clear. They should be reviewed to determine how well they reflect the program outcomes.
Learning Objectives and Performance Standards		X			Objectives are identified and relate to course competencies. Work may be done to develop more specific, clearly defined outcomes.
General Education Outcomes			X		Some general education outcomes identified. Others are implied.
Results and Feedback Loop		X			Continue to work to coordinate efforts by all full time and adjunct faculty.

Narratives

1. Investigate and implement current trends	<p>Faculty attend national and regional conferences. They participate in local, state and national committees.</p> <p>Faculty complete coursework and CEU to maintain licenses.</p>
2. Summarize equipment purchased and equipment/ facility needs	<p>No equipment was purchased.</p> <p>As we move into the new building, we will hope to have the opportunity to equip the new Educational Resource Center with educational technology and materials.</p>
3. Referring to Program Goal from previous year	N/A
4. Areas of concern and/or areas of improvement	<p>Area for improvement:</p> <ul style="list-style-type: none"> • Work toward identifying and integrating more clearly general education outcomes in the Program. • Work toward greater coordination, reporting and analyzing of data from student performance measures. <p>Source of data:</p> <ul style="list-style-type: none"> • Discussion with faculty and dean. <p>Actions and cost:</p> <ul style="list-style-type: none"> • Meetings with full and adjunct faculty members. • Time and cost of meetings.