Laptop Computer Use Liability Agreement for Kirkwood Community College Libraries

Fall  Spring  Summer, 20___
(circle one)

I have read, and agree to abide by, the following policies throughout the semester.

Last Name _________________________________  First Name (printed): _________________________________

K Number: _________________________________  (printed): _________________________________

Signature: _________________________________  Date: _________________________________

Please read! By signing this form you agree to the following:

1) I accept responsibility for the laptop computer while I have it checked out. I will not leave it unattended, will not give it to another student to use, and will contact library staff right away if I experience any problems with the computer. I will not try to fix computer problems myself.

2) I understand that I am responsible for the replacement cost of the computer should it not be returned, or should it be stolen while checked out to me. The replacement cost for the laptop, as of June 2006, is $1,200.

3) Laptops may be used only in the library, and checkout period is 2 hours, with the option to renew one time if more laptops are available. Habitual lateness in returning the laptop may result in losing the privilege to check out laptops from the library.

4) I am responsible for having a disk or flash drive to save my work.

5) Library staff will keep my current EagleCard or my driver's license while I have the laptop checked out.

Laptop Computer Use Liability Agreement: Student Copy

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2) I understand that I am responsible for the replacement cost of the computer should it not be returned, or should it be stolen while checked out to me. The replacement cost for this laptop, as of June 2006, is $1,200.

3) Laptops may be used only in the library, and checkout period is 2 hours, with the option to renew if more laptops are available.

4) I am responsible for having a disk or flash drive to save my work.

5) Library staff will keep my current EagleCard or my driver's license while I have the laptop checked out.