COMMONLY USED KEYBOARD SHORTCUTS
(alternative keystroke combinations separated by | )

Move to the next field | Tab
Move to the previous field | Shift+Tab
Move forward one row | Down Arrow
Move back one row | Up Arrow
Move forward one screen | Page Up
Move backward one screen | Page Down
Move to the beginning of the current field | Home
Move to the end of the current field | End
Move to the first row of a window | Ctrl+Home
Move to the last row of a window | Ctrl+End
Field insert | Ctrl+I | Insert | F3
Field delete | Ctrl+D | Alt+F, F | Alt+E, D | F4
Open the File menu | Alt+F
Cancel | Alt+F, C | Shift+F8
Save (Update) | Alt+F, S | F10
Close (Finish) | Alt+F, L | F9
Detail | Alt+F, D | F2
Direct Access | Alt+F, A | F8
Record Delete | Alt+F, R | Shift+F10
Exit | Alt+F, X | Shift+F9
Open the Edit menu | Alt+E
Open the Apps menu | Alt+A
Open the Help menu | Alt+H
Field Help | Alt+H, F | F1
Process Help | Alt+H, P | Shift+F1
Keyboard Shortcut Help | Alt+H, U | Shift+F2
Pull down the Favorites menu | Alt+V
Pull down the Options menu | Alt+O
Pull down the Help menu | Alt+H | F1