



International Student Checklist



Welcome to Kirkwood! This list outlines your next steps. Please use this as a checklist to prepare for your arrival at Kirkwood.

○ **Planning your trip to the United States**

As soon as your visa is issued and you have booked your plane ticket, contact the International Programs office by phone at 319-398-5579 or by email at international@kirkwood.edu to let us know your date of arrival to Cedar Rapids, Iowa. We will need to know your flight number to the Eastern Iowa Airport (code CID) and your local time of arrival.

Pick up from the Eastern Iowa Airport, which is about five miles from the college, can be arranged by contacting the International Programs office at least 10 days before your travel date. If you already have friends to pick you up from the airport, let us know your travel date. Temporary hotel suggestions are listed on www.kirkwood.edu/intlarrival.

It is important you arrive with enough cash to pay your expenses for the first few days. Approximately \$200-\$250 (American) should be adequate until you can open a local bank account.

○ **Report to the International Programs office**

At least 10 days before school begins, you are to report to the International Programs office located in room 1154 Linn Hall, Cedar Rapids campus.

Please bring the following:

- Passport
- Form I-20
- Form I-94 (original or printed from www.cbp.gov/I94)
- Proof of health insurance if available
- Local address, telephone number and email address, if available

○ **Show proof of student health insurance or purchase health insurance**

The high cost of healthcare in the United States presents serious financial risks for international students and their accompanying dependents. Kirkwood Community College requires all international students and their dependents to show proof of medical insurance. If you do not have insurance, Kirkwood's student health insurance fee will be charged to your account. Your health insurance will start the first day of the term. Failure to provide proof of payment for health insurance will result in your class registration being cancelled.

○ **Plan your housing**

Kirkwood does not own student housing, yet we work very closely with properties within walking distance to campus. There are affordable private living options that allow students to have their own rooms and have from one to four roommates. Kirkwood's Housing website, www.kirkwood.edu/housing, provides information about each of these properties including maps, pricing, pictures and floor plans of the near campus apartments. Please complete the enclosed housing application. This form is a preliminary form for housing. Once a property has been decided, you will fill out an application for that property. If you have any questions, please feel free to contact our Housing Coordinator at 319-398-7647.

○ **Provide immunization report (TB test) to Campus Health**

Campus Health, located in room 132 Iowa Hall, is your non-emergency medical resource center on campus. As a new international student, you are required to report to Campus Health for a Tuberculosis (TB) test. Or, if you have been tested in the U.S. for TB and have records and/or x-ray verification, present it to the campus nurse. Please call 319-398-5588 to schedule an appointment with the nurse. Those with a positive skin test will be required to have a chest x-ray and be offered medication. Students who do not comply with this requirement will NOT be allowed to register for the semester.

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○ Take a placement test

You must take one of two tests: COMPASS/ESL or COMPASS. To assure that students whose first language is not English are prepared to complete college-level coursework, proficiency in English must be demonstrated. Students can demonstrate English language proficiency by earning one of the following: ACT composite score of 15 with English sub-score of 15, SAT score of 290, Paper-based (PBT) TOEFL of 500, IELTS of 5.0, or Internet-based (IBT) TOEFL of 63 or higher. When you arrive at Kirkwood, go to room 2055 Cedar Hall to take the required test.

○ Set up an EagleNet password

EagleNet is Kirkwood's online student registration and resource center. New students can register online with EagleNet or on campus. You will need your k number to set up an EagleNet password. A k number is Kirkwood's student ID number; your k number was emailed to you when you applied.

- Go to EagleNet:
<https://eaglenet.kirkwood.edu>
- Click on EagleNet for Students
- Under User Account, click on Establish My Password
- Enter your k number, your name and date of birth exactly as provided on the application
- Enter a security question
- Enter a secure password, which must be 6 characters or more and include letters and number(s)

Memorize your k number and password. You will use it to access your student email account, E-Learning/Talon account and EagleNet.

○ Create a Kirkwood student email address

Go to Kirkwood's website at www.kirkwood.edu and click on Current Students. Click on Student Email under 'sign-ons' to get to the screen where you can create your Kirkwood student email using your k number and EagleNet password.



○ Get your EagleCard

An EagleCard is a Kirkwood student identification card. This card is issued to registered students at Kirkwood. Once you register for classes, allow 24 hours before visiting the EagleCard issuing offices located in room 131 Nielsen Hall or the Recreation Center. You must have a photo ID, such as a driver's license or passport, in order for your card to be processed. You may deposit money on your EagleCard at the One Stop Office, then use the EagleCard as an ATM card on vending machines on campus and at the cafeteria.

○ Attend international student orientation

New student orientation is for all new international students. You will receive an RSVP form to return to the International Programs office. We look forward to welcoming you there.

○ Register for your classes

International students register for their courses on campus after checking in at the International Programs office. An appointment with your advisor or department coordinator is required before you register. The International Programs office staff will help you set this up.

New students can register with their advisor or online after the Priority Registration date each semester. Please check the class schedule or with the International Programs office for this date.

STUDENT SERVICES	BUILDING	TELEPHONE
International Programs	1154 Linn Hall	319-398-5579
Campus Health	132 Iowa Hall	319-398-5588
Test Center	2055 Cedar Hall	319-398-5456
ELA-English Department	3051 Cedar Hall	319-398-4998
Advising & Transfer Center	108 Iowa Hall	319-398-5540
One Stop Office	2nd Floor Kirkwood Hall	319-398-7600
Bookstore	Benton Hall	319-398-5469

Start Here.
Go Anywhere!