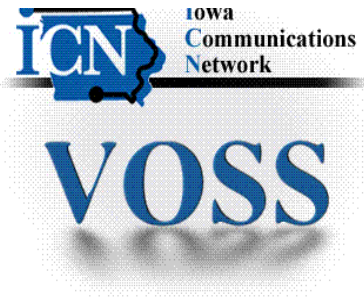


5 simple steps to create a New User account in ICN

1. In your internet browser, go to:
<http://www.icnvoss.state.ia.us/tcreliance/login.jsp>
2. Click on the Guest User button at the bottom of the webpage



Please provide your access information:

Click on the Guest Login button

User Name

Password

Login

If you do not have an account, you may log in with limited access using the guest login.

Guest Login

3. Click on the New User line

User Information | Reservations | Reports | About the ICN

User Info	Welcome ICN Guest
About User Info	
New User	Click here to bring up the New User form

4. Complete the New User Information page

New User Information

Please fill in the new user information. After your information has been processed a Regional Scheduler will contact you.
To save changes, press the 'Save Form' button.

(*) Required Fields

*First name

*Last name

Title

Organization

*Street address

Address (cont.)

*City

*State

*Zip

*Work Phone

FAX

*E-mail

*Timezone

*Scheduler

[Region Map](#)

Be sure to choose REGION 10

Click the Save Form button and it will be sent to the Region 10 scheduler

5. This form is sent to your Region 10 scheduler to be processed. They will contact you by e-mail to let you know your username and password.