Event Confirmation Letter

Teacher: Libby Kendrick  
School: Taft Middle School  
5200 E Avenue NW  
Cedar Rapids, Iowa 52405  
Phone: 319-558-3785  
Email: lkendrick@cr.k12.ia.us

Number of Students: ~30  
Grade: 7th

Business Contact: Anna Rybicki  
Business: Elderkin & Pirnie, P.L.C.  
115 First Avenue SE, PO Box 1968  
Cedar Rapids, IA 52406  
Phone: 319-362-2137  
Email: ARybicki@elderkinpirnie.com

Date: September 8, 2006  
Time: 1:12-2:50 (2 classes)

Event: Panel Speakers

The Workplace Learning Connection Contact Person is:  
Jennie Ocken jocken@kirkwood.edu

This will be a panel on a variety of careers that take different kinds and amounts of post secondary training (4 year degree, 2 year degree, trade school, training).

Remember to gear your talk to 12-13 year olds and bring a tool of your trade to share with the students. Explain what education or training you had for your job and what a typical work day is like. Also please relate school subject슨 (math, reading, computer skills) and the importance of teamwork to your job. More speaker tips can be found at (http://www.kirkwood.edu/site/index.php?d=127&p=2010&t=2).