

KCELT REIMBURSEMENT, ATTENDANCE, AND STIPEND POLICIES*



READING CIRCLE/JOURNAL CLUB

Books will be purchased for each participant not to exceed \$75 per book.

ATTENDANCE POLICY

All participants must attend 80% of a KCELT session to be counted as present.

COMPLETION POLICY

If a final project is required for a course, the project must be submitted no later than the deadline determined by the facilitator to achieve successful completion status. No extensions will be granted and contact hours cannot be prorated.

ADJUNCT STIPEND POLICY

KCELT Sponsored Events

Full-day and multi-day KCELT Events–Adjunct faculty will receive \$100 per day upon 100% completion of full-day and multi-day KCELT events.

KCELT SESSIONS

The following sessions provide a stipend upon successful completion:

- Adjunct Teaching in Higher Education Course - \$50.00
- Teaching Squares - \$100.00
- Teaching Triangle - \$75.00
- Classroom Assessment Techniques (CATs) - \$150.00

ADJUNCT FACILITATOR POLICY

KCELT Sessions

Adjunct faculty are eligible to receive a stipend for facilitating KCELT sessions. Stipends pay for the length of a session and one hour of prep time. This hourly rate is determined by the Human Resources Department at Kirkwood (KIN>Employee Information>Human Resources for Employees>Pay Bands>2018-2019 Adjunct Pay Rate). Details of compensation will be communicated after approval of the requisite KCELT Facilitator Proposal Form. Compensation for repeated sessions is at the discretion of KCELT staff.

*Policies are subject to change, modification, deliberation of unique cases by KCELT staff 7/2018