Building on the expertise and success of lean manufacturing, workplacelean® is a comprehensive approach for organizations to improve the performance of their office processes and transactions. Through consultation, implementation assistance and training, workplacelean® introduces fundamental change to your organization. Simply stated, workplacelean® is smart, efficient and profitable for your business.

Kirkwood Training & Outreach Services offers the following workplacelean® modules:

**workplacelean® DECISION**
Senior leaders learn about workplacelean® and commit to beginning the lean journey.

**workplacelean® LEADERSHIP**
Managers and supervisors will learn to lead change, plan and sustain continuous improvement, and manage within a lean organization.

**workplacelean® PILLARS**
Teams utilize lean tools to improve a process and information flow in a structured office simulation.

**workplacelean® LAUNCH**
Employees use lean tools to improve their own work processes by eliminating non-value added activities through process mapping.

**workplacelean® 5S FOR THE OFFICE**
Employees will learn to use lean tools to organize their workspace for functionality and productivity.

**workplacelean® A3 PROBLEM SOLVING**
Staff will learn to use the A3 tool to address specific focused problems for ongoing process improvement.

**workplacelean® VALUE STREAM MAPPING**
Leaders learn to map processes to identify barriers and blockages.