KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees, Thursday, September 9, 2010, 4:30 PM
Business Event Room, The Kirkwood Center
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:32 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the Jones Regional Educational Center Not to Exceed $6,200,000 Lease Purchase Refunding Certificates of Participation. There being no questions or comments, Trustee Stamp and Mollenhauer moved and seconded the hearing be closed. Motion carried: 8-0.

Trustees Hall and Swanson moved and seconded approval of the minutes of the regular board meeting held on August 12, 2010, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Mollenhauer and Harrington moved and seconded approval of the agenda. Motion carried: 8-0.

REPORTS OF PRESIDENT AND SECRETARY

Kathy Kaiser gave the Kirkwood report.

Dennis Green gave an update on KCCK activities.

Allison York, Kathleen Van Steenhuyse, Sandra Cooper, Todd Prusha, Jeff Mitchell, John Henik, Ken Riha, Scott Ermer, and Nancy Glab introduced new faculty for 2010-11.

CONSENT AGENDA

Trustees Gorham and Rogers moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Miron Construction – The Hotel – add $210,698.00
C. Synopsis of Bills pages 1 through 128 for total approval of $4,955,589.16
D. Final Approval of the following Kirkwood Board Policies:
   1. 102 – College Mission
   2. 201 – Policy Function
   3. 202 – Name & Legal Status of Unit
   4. 203 – Board Members – Terms of Office – Filling Vacancies
   5. 205 – Temporary Committees
E. First Reading of the following Kirkwood Board Policies:
   1. 206 - Membership in State and National Associations
   2. 208 – Formulation and Review of Policies
   3. 221 – Codes of the Board
   4. 222 – Trustee Emeritus
   5. 223 – Reimbursement for Expenses

REGULAR AGENDA

Trustees Rogers and Mollenhauer moved and seconded approval of instituting additional action for the authorization and issuance and directing sale of certificates for Jones Regional Educational Center Not to Exceed $6,200,000 Lease Purchase Refunding Certificates of Participation to low bidder Robert W. Baird & Company, Inc. at an average interest rate of 3.850044%. Motion carried: 8-0

Trustees Hall and Stamp moved and seconded approval of authorizing the redemption of outstanding taxable certificates of participation, dated October 1, 2008. Motion carried: 8-0.
Trustees Mollenhauer and Gorham moved and seconded approval of final Industrial New Jobs Training agreements pursuant to Chapter 260E, Code of Iowa and supplemental program pursuant to Section 15A.7, Code of Iowa with the following companies:
1. NCS Pearson Inc of Johnson and Linn County
2. TM1 Stop LLC of Johnson County
3. Hawkeye Foodservice Distributing Inc of Johnson County
4. HH Ventures LLC of Linn County
5. ImOn Communications LLC of Linn County
6. Cedar Crest Manufacturing Inc of Johnson County
7. RuffaloCody LLC of Linn County
8. SecurityCoverage Inc of Linn County
Motion carried: 8-0.

Trustees Mollenhauer and Gorham moved and seconded approval of a preliminary Industrial New Jobs Training Agreement (260E) with Computer Software Development of Linn County. Motion carried: 8-0

Trustees Swanson and Hall moved and seconded approval of moving the February 10, 2011 Kirkwood Board of Trustee meeting to February 3, 2011. Motion carried: 8-0.

There being no further business coming before the Board, Trustees Stamp and Harrington moved and seconded the meeting be adjourned at 6:20 p.m.

By:
Lois Bartelme, Chair
Sheryl Cook, Secretary
Board of Trustees’ Agenda  
September 9, 2010
PERSONNEL

1. New Positions
   a. Consideration of negotiations for the employment of Robbin L. Rekemeyer, Program Director, HIT Training Program, Continuing Education, effective August 24, 2010, at an annual salary of $42,000, contingent upon funding from the Midwest Community College HIT grant.

2. Retirements

3. Resignations/Terminations
   c. Lori L. Bell, Office Coordinator, Advising Center, effective August 27, 2010.
   d. Marlene M. Wilson, Supervisor, Sammy’s Kafe, effective September 6, 2010.
   e. Ha V. Ha, Catering Chef Coordinator, Sammy’s Kafe, effective September 6, 2010.
   f. Justin W. Sacora, Cook, Sammy’s Kafe, effective September 6, 2010.
   g. Connie Lee McCall, Assistant Professor, Nursing, Health Science, effective December 31, 2010.

4. Replacements
   a. Consideration of negotiations for the employment of Jessica Baustian, Office Associate, Continuing Education, effective August 9, 2010, at an annual salary of $23,500. She replaces Marsha Willox.
   d. Consideration of negotiations for the employment of Debbie Klatt, Department Assistant, KTOS, Continuing Education, effective August 16, 2010. She replaces Jennifer Frasher.
   e. Consideration of negotiations for the employment of Carlton Goodwin, Program Developer, Industrial Technology, Continuing Education, effective August 17, 2010, at an annual salary of $45,000. He replaces Jeff Mitchell.
   f. Consideration of negotiations for the employment of Melba Cerveny, Instructor, Respiratory Therapy, Health Science, effective August 19, 2010, at an annual salary of $57,427 for a 201-day contract. She replaces Jon Burzacott.
g. Consideration of negotiations for the employment of Nancy Martin, Office Coordinator, Skills-to-Employment, effective August 23, 2010, at an annual salary of $25,000. She replaces Dawn Conner.

h. Consideration of negotiations for the employment of Roxann Foley, Office Associate, Continuing Education, effective August 23, 2010, at an annual salary of $23,500. She replaces Marsha Willox.

i. Consideration of negotiations for the employment of Amy Yegge, Office Manager, The Hotel at Kirkwood Center, effective August 27, 2010, at an annual salary of $32,500. She replaces Debbie Klatt.

5. Change in Contract

a. Wendy J. Lingo, Counselor, Student Development, has requested a one-time change in her contract from 201-day to 174-day for the 2010/2011 academic year.

6. Internal Transfer

a. Mindy Thornton, Benton County Director, Vinton Center, has been transferred to Director, College Credit in High School, Enrollment, effective September 1, 2010, at an annual salary of $62,000. She replaces Lynn Fraker.

b. Tracy Maas, Workforce Career Consultant, Skills-to-Employment, has been transferred to Student Development Specialist, Student Development, effective September 10, 2010, at no change in her annual salary.

7. Promotion

a. Jenny Lensch, Records Evaluator, Student Development, has been promoted to Benton County Director, Vinton Center, effective September 1, 2010, at an annual salary of $48,000. She replaces Mindy Thornton.