KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees, Thursday, September 23, 2010, 3:00 PM
Business Event Room, The Kirkwood Center
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 3:04 p.m.

Trustees Stamp and Swanson moved and seconded approval of the minutes of the regular board meeting held on September 9, 2010, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Glenn and Harrington moved and seconded approval of the agenda. Motion carried: 9-0.

REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Lee Belfield reported on The Hotel and Class Act activity to-date.

Dale Simon shared information on the Iowa City student success program.

Jennifer Fischer reported on the Lumens registration system being used by Continuing Education.

CONSENT AGENDA

Trustees Mollenhauer and Rogers moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)

B. Change Orders:
   1. Miron Construction – The Hotel – add $37,283.00

Certificate of Substantial Completion:
   1. Miron Construction – The Hotel

C. Synopsis of Bills pages 1 through 52 for total approval of $2,328,782.08

D. Final Approval of the following Kirkwood Board Policies:
   1. 206 – Membership in State and National Associations
   2. 208 – Formulation and Review of Policies
   3. 221 – Codes of the Board
   4. 222 – Trustee Emeritus
   5. 223 – Reimbursement for Expenses

E. First Reading of the following Kirkwood Board Policies:
   1. 230 – Chair and Vice-Chair – Duties
   2. 231 – Secretary – Duties
   3. 232 – Treasurer – Duties
   4. 240 – Meetings
   5. 242 – Executive Sessions

REGULAR AGENDA

Trustees Glenn and Gorham moved and seconded approval of final Industrial New Jobs Training agreements pursuant to Chapter 260E, Code of Iowa and supplemental program pursuant to Section 15A.7, Code of Iowa with the following companies:

1. Frontier Natural Food Products Co-op of Benton County
2. Ovation Networks, Inc. of Linn County
3. Raining Rose, Inc. of Linn County
4. Yellow Book Sales and Distribution of Linn County

Motion carried: 9-0.

Trustees Glenn and Gorham moved and seconded approval of a preliminary Industrial New Jobs Training Agreement (260E) with Inteconnect, Inc. of Linn County. Motion carried: 9-0.

Trustees Gorham and Hall moved and seconded the approval of the following resolutions for the Lease Purchase Refunding Certificates of Participation for the Jones Regional Education Center:

1. Placing on file the Tax Exemption Certificate
2. Placing on file the Continuing Disclosure Certificate
3. Directing the delivery of the $6,200,000 Lease Purchase Refunding Certificates of Participation, pursuant to Lease Purchase Agreement and Trust Agreement with Wells Fargo Bank, National Association dated as of October 1, 2010; authorizing the issuance of certificates and approving financing documents.

Motion carried: 9-0.

Trustees Rogers and Stamp moved and seconded the appointment of an Audit Committee for 2010-11. Members include: Lois Bartelme, Jim Mollenhauer and Paul Glenn. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Mollenhauer and Harrington moved and seconded the meeting be adjourned at 4:55 p.m.

By:

Lois Bartelme, Chair
Sheryl Cook, Secretary
1. Resignations/Terminations
   b. Elizabeth A. Cawiezell, Bookstore Coordinator, Iowa City Bookstore, effective September 17, 2010.

2. Replacements
   a. Consideration of negotiations for the employment of Ruth Christensen, Office Coordinator, Student Development, effective September 13, 2010, at an annual salary of $25,000. She replaces Lori L. Bell.

3. Leave of Absence
   a. Jennifer L. Storer, Assistant Professor, Nursing, Health Science, has requested a 75% leave of absence in accordance with Article VII, Section 3.B “Professional Leave” of the Kirkwood Faculty Association bargaining agreement for the Spring 2011 semester.