KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, September 8, 2016, 4:30 P.M.
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Swanson and Williams moved and seconded approval of the minutes for the regular meeting held on August 11, 2016, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Mollenhauer and Williams moved and seconded approval of the agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Pearson and Stamp moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. MBA Inc. – Baseball and Softball Renovations – add $5,395.80
   2. City Construction – Iowa City Campus Renovations – add $38,103.00
   4. Tricon General Construction – Recreation Area Project – add $2,545.54
C. Synopsis of Bills –
   1. Kirkwood Community College pages 1 through 71 for a total of $7,362,076.89
   2. The Hotel at Kirkwood Center pages 1 through 5 for a total of $355,236.77

REGULAR AGENDA

Trustees Rogers and Thys moved and seconded approval of the 2017 Board Meeting Schedule with one adjustment to reflect moving the June 8th, 2017 Board Meeting to June 15th, 2017. Motion carried: 9-0.
Trustees Jensen and Swanson moved and seconded approval of Preliminary Industrial New Jobs Training Agreement (260E) with ProCircular, Inc. of Coralville. Motion carried: 9-0.

Trustees Mollenhauer and Pearson moved and seconded approval of the Workforce Training and Economic Development Fund FY 16 Annual Report and the Workforce Training and Economic Development Fund FY 17 proposed plan. Motion carried: 9-0.

INFORMATIONAL ITEMS
New Faculty for 2016-17 were introduced by their department deans.

Kim Becicka, Vice President, Continuing Education & Training Services, Amy Lasack, Senior Director, Corporate Training for CE & Training Services, and Judy Staffel, Student Access Program Developer, provided an overview of Kirkwood’s Industry Sector Partnerships.

There being no further business coming before the Board, Trustees Swanson and Thys moved and seconded the meeting be adjourned at 6:30 p.m.

By: __________________________________________________________________________

Lois Bartelme, Chair ___________________________ Carrie L. Anderson, Secretary

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1. Replacements
   c. Consideration of negotiations for the employment of Sarah Washler, Coordinator, Linn County Regional Center, effective August 15, 2016, at an annual salary of $42,000. She replaces Anthony Jensen.
   d. Consideration of negotiations for the employment of Teri Rogers, Temporary Instructor, Industrial Maintenance, Industrial Technologies, effective for the Fall 2015 semester, at an annual salary of $52,400 for a 174-day contract. She replaces Ben Foley.
   e. Consideration of negotiations for the employment of Megan Thole, Student Support Supervisor, Enrollment Management, effective August 29, 2016, at an annual salary of $50,245. She replaces Tiffany Vorba.
   g. Consideration of negotiations for the employment of Brandi Reader, Student Support Specialist, Enrollment Management, effective August 29, 2016, at an hourly rate of $15.50. She replaces Mahmoud Siddig.

2. New Positions
   a. Consideration of negotiations for the employment of Chris Kuia, Program Developer II (Transportation Business Liaison), Continuing Education & Training Services, effective September 12, 2016, at an annual salary of $55,000.
   b. Consideration of negotiations for the employment Ann Clinton-Cirocco, Counselor/Clinical Coordinator, Dean of Students Office, effective January 3, 2017, at an annual salary of $65,458 for a 201-day contract.

3. Terminations/Resignations
   b. Ben Foley, Assistant Professor, Industrial Maintenance, Industrial Technologies, effective August 19, 2016.
   c. Carrie Bohn, Senior Web Developer, IT Services, effective August 23, 2016.
   d. Mahoud Siddig, Senior Student Support Specialist, Enrollment Management, effective August 26, 2016.
   e. Kelly Scanlon, Specialist, Secondary Programs, effective August 26, 2016.
   f. Nathan Kounkel, Restaurant and Beverage Manager, The Hotel at Kirkwood Center, effective August 26, 2016.
g. Hannah Byrne, Instructor, Secondary Programs, effective August 31, 2016.

h. Mike Roberts, Executive Director, Human Resources, effective September 2, 2016.


j. Sharon Blanchard, Department Coordinator, Business & IT, effective September 20, 2016.

4. Retirement (Non-Incentive Program)

a. Vicky Downs, Custodian, Facilities & Security, who has been employed 8 years, effective August 31, 2016.

5. Notice of Continuing Contract

a. The following individuals were recommended for termination effective June 30, 2016, due to the uncertainty of funds, which have now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding:

   Patricia Bammert  Instructor  Anamosa State Penitentiary
   Andrew Hayward    Instructor  Anamosa State Penitentiary
   Scott Wittstruck  Instructor  Iowa Medical Classification Center
   Brenda Hampton    Instructor/Coordinator Iowa Medical Classification Center