MINUTES

Present: Trustees Lois Bartelme, Karen Gorham, John Hall, Jim Mollenhauer, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:35 p.m.

Chair Bartelme declared the meeting open for Public Hearing on renovation of 65 Kirkwood North Road SW, Cedar Rapids IA. There being no questions or comments, Trustees Mollenhauer and Thys moved and seconded the hearing be closed. Motion carried: 9-0.

Trustees Mollenhauer and Swanson moved and seconded approval of the minutes for the regular meeting held on September 11, 2014, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Hall and Thys moved and seconded the Board adjourn. Motion carried: 9-0.

The meeting was turned over to Board Secretary Cook for the purpose of organizing the Board of Trustees for FY 2014-15.

Secretary Cook called the organizational meeting to order.

Trustee Gorham nominated Lois Bartelme for the office of Board Chair. Trustee Thys seconded the motion.

Trustees Stamp and Hall moved and seconded that nominations close. Motion carried: 9-0.

Trustee Lois Bartelme was elected to the position of Board Chair. Motion carried: 9-0.

The meeting was turned over to newly elected Board Chair, Lois Bartelme.

Trustee Hall nominated Jim Mollenhauer for the office of Vice Chair. Trustee Pearson seconded the motion.

Trustees Stamp and Thys moved and seconded nominations close. Motion carried 9-0.

Trustee Jim Mollenhauer was elected to the position of Vice Chair. Motion carried: 9-0.

Trustee Hall nominated Sheryl Cook for the position of Secretary, Board of Trustees, and Jim Choate for the position of Treasurer, Board of Trustees. Trustee Mollenhauer seconded the nomination.

Trustees Swanson and Rogers moved and seconded that nominations close. Motion carried 9-0.

Sheryl Cook was elected to the position of Board Secretary and Jim Choate was elected to position of Treasurer. Motion carried: 9-0.

Trustee Hall administered the oath of office to the Chair, Vice Chair, Secretary and Treasurer.
Trustees Gorham and Mollenhauer moved and seconded approval of the agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Pearson and Hall moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
B. Change Orders:
   1. Knutson Construction Services – Linn Hall – deduct - $18,390.00
   2. B.G. Brecke Mechanical Inc. – Kirkwood Hall Cooling Tower – add - $8,612.90
C. Synopsis of Bills pages 1 through 99 for a total of $9,419,348.53.
D. Reaffirm Audit Committee per Board Policy 204.
E. Audit Committee Minutes from September 11, 2014.

REGULAR AGENDA

Trustees Gorham and Thys moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260E) with:
   1) ICC, LLC, d/b/a Servpro of Iowa City/Coralville/Ottumwa/Oskaloosa
   2) College Raptor, Inc., of Johnson County
   3) Gott Ice Cream, LLC, of Cedar County
Motion carried: 9-0.

Trustees Stamp and Mollenhauer moved and seconded approval of the renovation of 65 Kirkwood North Road SW, Cedar Rapids IA, for relocation of HiSed and the Continuing Education Department and awarding the low bid to City Construction Group in the amount of $1,446,800. Motion carried: 9-0.

Trustees Thys and Pearson moved and seconded approval of the Facilities Master Plan. Motion carried: 9-0.

Trustees Swanson and Hall moved and seconded approval of the Board meeting dates for 2015. Motion carried: 9-0.

INFORMATIONAL ITEMS

Tera Pickens reported on activities at the new Washington County Regional Center.

MJ Dolan, Executive Director IACCT, shared legislative priorities for the upcoming session.

There being no further business coming before the Board, Trustees Swanson and Gorham moved and seconded the meeting be adjourned at 6:10 p.m.

By: ____________________________  ____________________________
    Lois Bartelme, Chair              Sheryl Cook, Secretary

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Board of Trustees’ Agenda
October 9, 2014
PERSONNEL

1. Resignations/Terminations
   a. LeAnn Parker, Department Assistant, Nursing, effective September 4, 2014.
   c. Kate Barrett, Specialist, CCID, effective September 25, 2014.
   d. Tom O’Shea, Department Coordinator, Allied Health, effective October 24, 2014.

2. Retirement (Not under Retirement Incentive Program)
   a. Ruth Christensen, Department Assistant, Dean of Students Office, effective October 31, 2014.

3. Internal Transfer
   a. Lisa Nimmer, Department Assistant, Bookstore, has transferred to Department Assistant, Nursing Programs, effective September 22, 2014, at no change in her hourly rate. She replaces Leann Parker.

4. Career Advancement
   a. Matt Murphy, Multimedia Producer, Media Services, has advanced to Program Developer, Continuing Education & Training Services, effective September 29, 2014, at an annual salary of $47,125. He replaces Mary Ann Hamre.

   b. Jessica Baustian, Department Assistant, Continuing Education & Training Services, has advanced to Specialist, Continuing Education & Training Services, effective September 29, 2014, at an annual salary of $31,751. She replaces Mary Jo Washburn.