PRESENT

KIRKWOOD COMMUNITY COLLEGE
Organization Meeting of the Board of Trustees
Thursday, October 8, 2015, 4:30 P.M.
Kirkwood Regional Center at the University of Iowa
Coralville IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:31 p.m.

Trustees Thys and Pearson moved and seconded approval of the minutes for the regular meeting held on September 17, 2015, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustee Swanson and Jensen moved and seconded the Board adjourn. Motion carried: 8-0.

The meeting was turned over to Board Secretary Cook for the purpose of organizing the Board of Trustees for FY 2015-16.

Secretary Cook called the organizational meeting to order.

Trustee Stamp administered the oath of office to re-elected Trustees Jensen, Pearson, Rogers and Williams.

Trustee Thys nominated Lois Bartelme for the office of Board Chair. Trustee Pearson seconded the motion.

Trustees Jensen and Thys moved and seconded that nominations close. Motion carried: 8-0.

Trustee Lois Bartelme was elected to the position of Board Chair. Motion carried: 8-0.

The meeting was turned over to newly elected Board Chair, Lois Bartelme.

Trustee Stamp nominated Jim Mollenhauer for the office of Vice Chair. Trustee Thys seconded the motion.

Trustees Thys and Stamp moved and seconded nominations close. Motion carried: 8-0.

Trustee Jim Mollenhauer was elected to the position of Vice Chair. Motion carried: 8-0.

Trustee Stamp nominated Sheryl Cook for the position of Secretary, Board of Trustees, and Jim Choate for the position of Treasurer, Board of Trustees. Trustee Pearson seconded the nomination.
Sheryl Cook was elected to the position of Board Secretary and Jim Choate was elected to position of Treasurer. Motion carried: 8-0.

Trustee Swanson administered the oath of office to the Chair, Secretary and Treasurer.

Trustees Rogers and Swanson moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Thys and Williams moved and seconded approval of the Consent Agenda. Motion carried: 8-0.
A. Personnel (as attached to these minutes).
B. Change Orders:
   1. Unzeitig Construction – Iowa Hall 3rd Floor - add $21,376.84
C. Synopsis of Bills - pages 1 through 67 for a total of $6,777,020.56.
D. Reaffirm Audit Committee per Board Policy 204.
E. Approval of Membership of the following individuals to the Heritage Agency’s Task Force:
   1. Devon Inman
   2. Kelly Schneider
   3. Maria Donohoe
   4. Dianna Coberly

REGULAR AGENDA

Trustees Rogers and Swanson moved and seconded approval of the application for the purpose of receiving benefits from the Washington County Riverboat Foundation. Motion carried: 8-0.

Trustees Stamp and Rogers moved and seconded approval of the sale of properties located on Westview Drive, Washington IA, and to authorize Mick Stacevich and Jim Choate to take such actions and to execute such documents as may be necessary to implement this Resolution. Motion carried: 8-0.

INFORMATIONAL ITEMS

Jon Weih reported on the Kirkwood Regional Center at the University of Iowa programs, students and partnerships.

There being no further business coming before the Board, Trustees Swanson and Williams moved and seconded the meeting be adjourned at 6:10 p.m.

By: ______________________  ______________________
Lois Bartelme, Chair         Sheryl Cook, Secretary
Board of Trustees’ Agenda
October 8, 2015
PERSONNEL

1. Resignations/Terminations

2. Replacements
   a. Consideration of negotiations for the employment of Liya Fitzpatrick, Operations Manager, Skills-to-Employment, effective September 28, 2015, at an annual salary of $56,925, contingent upon funding from WIA. She replaces Laura Donovan.
   b. Consideration of negotiations for the employment of Nathan Kounkel, Restaurant and Beverage Manager, The Hotel at Kirkwood Center, effective October 5, 2015, at an annual salary of $47,125. He replaces Nick Wymore.
   c. Consideration of negotiations for the employment of Ben Jensen, Supervisor, EagleTech, effective October 12, 2015, at an annual salary of $47,125. He replaces Nathan Wolter.
   d. Consideration of negotiations for the employment of Sara Swanson, Executive Director, Application Support, IT Services, effective October 12, 2015, at an annual salary of $90,675. She replaces Patrick Clemence.

3. Career Advancements/Promotions
   a. Carrie Anderson, Executive Assistant, Resource Development/Foundation, advanced to Executive Assistant to the President, President’s Office, effective November 1, 2015, at an annual salary of $60,000. She replaces Sheryl Cook.
   b. Tresa Ertemer, Project Specialist, Resource Development/Foundation, advanced to Executive Assistant, Resource Development/Foundation, effective October 12, 2015, at an annual salary of $38,175. She replaces Carrie Anderson.

4. Lateral Transfers
   a. Chris King, Department Coordinator, Business and IT, transferred to Learning and Development Coordinator, Human Resources, effective October 12, 2015, at no change in his annual salary.