KIRKWOOD COMMUNITY COLLEGE
Organizational Meeting of the Board of Trustees, Thursday, October 18, 2012, 4:30 P.M.
B.A. Jensen Board Room
Kirkwood Community College, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Elaine Harrington, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Chair Bartelme declared the meeting open for Public Hearing on the remodeling of the Kirkwood Linn County Regional Center. There being no questions or comments, Trustees Mollenhauer and Swanson moved and seconded the hearing be closed. Motion carried: 9-0.

Trustees Stamp and Glenn moved and seconded approval of the minutes of the regular board meeting held on September 13, 2012, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Harrington and Swanson moved and seconded the Board adjourn. Motion carried: 9-0.

The meeting was turned over to Board Secretary Cook for the purpose of organizing the Board of Trustees for FY 2012-13.

Secretary Cook called the organizational meeting to order.

Trustee Gorham nominated Lois Bartelme for the office of Chair, Kirkwood Board of Trustees. Trustee Harrington seconded the motion.

Trustees Glenn and Mollenhauer moved and seconded that nominations close. Motion carried: 9-0.

Trustee Lois Bartelme was elected to the position of chair by acclamation. Motion carried 9-0.

The meeting was turned over to newly elected Board Chair, Lois Bartelme.

Trustee Swanson nominated Jim Mollenhauer for the office of Vice Chair, Kirkwood Board of Trustees. Trustee Hall seconded the motion.

Trustees Glenn and Stamp moved and seconded nominations close. Motion carried 9-0.

Trustee Jim Mollenhauer was elected to the position of Vice Chair, Kirkwood Board of Trustees by acclamation. Motion carried: 9-0.

Trustee Glenn nominated Sheryl Cook for the position of Secretary, Board of Trustees, and Jim Choate for the position of Treasurer, Board of Trustees. Trustee Mollenhauer seconded the nomination.

Trustees Harrington and Stamp moved and seconded that nominations close. Motion carried 9-0.

Sheryl Cook was elected to the position of Board Secretary and Jim Choate was elected to position of Treasurer. Motion carried: 9-0.

Trustee Hall administered the oath of office to the Secretary and Treasurer.

Trustees Swanson and Stamp moved and seconded approval of the agenda. Motion carried: 9-0.
REPORTS OF PRESIDENT AND SECRETARY

Steve Carpenter gave the Kirkwood report.

Scott Ermer, Jerry Reisinger and Arlin Karsten reported on Agricultural Sciences projects including the Atherton Wetland Project and the Animal Health and Welfare Skills Laboratory. Parks & Natural Resources student, Electra Miller, and Humane Officer students Chelsey Baker, Jerica Hamilton and Connie Schierholz also participated in the presentation.

Lois Bartelme and Al Rowe shared comments from the September 2012 Higher Learning Commission visit.

CONSENT AGENDA

Trustees Mollenhauer and Gorham moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. C.J. Moyna & Sons Inc – KCETC - $21,810.94
   2. City Construction – EagleTech - $5,835.00
C. Synopsis of Bills pages 1 through 131 for total approval of $7,579,079.91

REGULAR AGENDA

Trustees Rogers and Swanson moved and seconded approval of preliminary Industrial New Jobs Training Agreements (260E) with Graham Packaging Company of Johnson County. Motion carried: 9-0.

Trustee Stamp and Harrington moved and seconded approval of remodeling of the Kirkwood Linn County Regional Center and awarded the construction bid to Woodruff Construction of Iowa City IA for the amount of $6,123,000. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Swanson and Mollenhauer moved and seconded the meeting be adjourned at 6:30 p.m. Motion carried: 9-0.

By: ___________ Sheryl Cook

Lois Bartelme, Chair

Sheryl Cook, Secretary
1. New Positions
   a. Consideration of negotiations for the employment of Adam Martensen, Application Developer I, Information Technologies, effective October 1, 2012, at an annual salary of $36,000.
   b. Consideration of negotiations for the employment Matthew Lukemyres, Technician, EagleTech, effective October 1, 2012, at an annual salary of $38,500.
   c. Consideration of negotiations for the employment of Malinda Higgins, Systems Reporting Analyst, Information Technologies, effective October 1, 2012, at an annual salary of $36,000.
   d. Consideration of negotiations for the employment of Michael Rochford, Systems Reporting Analyst, Information Technologies, effective October 1, 2012, at an annual salary of $36,000.
   e. Consideration of negotiations for the employment of Mark Schmidt, Systems Reporting Analyst, Information Technologies, effective October 1, 2012, at an annual salary of $36,000.
   f. Consideration of negotiations for the employment of Laura Carson, Customer Service Specialist, EagleTech, effective October 15, 2012, at an annual salary of $38,000.

2. Resignations/Terminations

3. Replacements
   a. Consideration of negotiations for the employment of Kris Riley, Executive Director, Finance, effective September 20, 2012, at an annual salary of $90,000. She replaces Susan Roben.
   b. Consideration of negotiations for the employment of Jennifer Dietrich, Compliance Reporting Manager, Institutional Effectiveness, effective October 15, 2012, at an annual salary of $52,000. She replaces Trudie Pearcy.
   c. Consideration of negotiations for the employment of Dawn Novetske, Program Assistant, Institutional Effectiveness, effective October 15, 2012, at an annual salary of $38,000. She replaces Lauri Hughes.