MINUTES

Present: Trustees Jim Mollenhauer, Alan Jensen, Tracy Pearson, Rose Rennekamp (via teleconference), Marcia Rogers (arrived 4:36 pm), Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Lori Sundberg, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Williams and Thys moved and seconded approval of the minutes for the regular meeting held on September 13, 2018, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Stamp and Pearson moved and seconded the Board adjourn. Motion carried: 8-0.

The meeting was turned over to Board Secretary Anderson for the purpose of organizing the Board of Trustees for FY 2018-19.

Secretary Anderson called the organizational meeting to order.

Trustee Pearson nominated Jim Mollenhauer for the office of Board Chair. Trustee Thys seconded the motion.

Trustees Stamp and Jensen moved and seconded that nominations cease. Motion carried: 8-0.

Trustee Jim Mollenhauer was elected to the position of Board Chair. Motion carried: 8-0.

The meeting was turned over to newly elected Board Chair, Jim Mollenhauer.

Trustee Thys nominated Tracy Pearson for the office of Vice Chair. Trustee Jensen seconded the motion.

Trustees Williams and Stamp moved and seconded nominations cease. Motion carried: 8-0.

Trustee Tracy Pearson was elected to the position of Vice Chair. Motion carried: 8-0.

Trustee Jensen nominated Carrie Anderson for the position of Secretary, Board of Trustees, and Jim Choate for the position of Treasurer, Board of Trustees. Trustee Williams seconded the nomination.

Trustees Stamp and Williams moved and seconded that nominations cease. Motion Carried: 9-0.

Carrie Anderson was elected to the position of Board Secretary and Jim Choate was elected to position of Treasurer. Motion carried: 9-0.

Trustee Jensen administered the oath of office to the Chair, Vice Chair, Secretary and Treasurer.
Trustees Rogers and Thys moved and seconded approval of the agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA
Trustees Stamp and Williams moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
C. Synopsis of Bills
   1. Kirkwood Community College pages 1 through 82 for a total of $9,818,550.32.
   2. The Hotel at Kirkwood Center pages 1 through 6 for a total of $326,030.67.
D. Appointment of Board Members Tracy Pearson, Alan Jensen and Jim Mollenhauer to serve on the Audit Committee.
E. Appointment of Board Member Alan Jensen as IACCT Representative and Jim Mollenhauer as Alternate.
F. Preliminary Industrial New Jobs Training Agreements (260E) with:
   1. Rantizo, Inc., Iowa City.
   2. Building Science Solutions, Inc., Marion.
H. Resolution for renewal of Preliminary Industrial New Jobs Training Agreements executed by officers of Kirkwood Community College.

REGULAR AGENDA
Trustees Pearson and Swanson moved and seconded approval of a resolution for relocation of The Winery to the Kirkwood Horticulture Building and authorization of the publication of notice to bidders setting the date of November 8, 2018 for public hearing. Motion carried: 9-0.

Trustee Swanson and Thys moved and seconded approval of the adoption of the Kirkwood Board Policy on Policies and Procedures. Motion carried: 9-0.

INFORMATIONAL ITEMS
Mindy Thornton, Director of Linn County Regional Center, provided an overview of the programs offered at the Linn Regional Center and introduced three students who shared their college experience as a student at Linn Regional Center.

President Sundberg announced the addition of a monthly financial report from the Treasurer beginning with the November 2018 board meeting and a quarterly student enrollment report will also be provided to trustees starting in January 2019.

There being no further business coming before the Board, Trustees Swanson and Rogers moved and seconded the meeting be adjourned at 5:35 p.m.

By: ___________________________  ___________________________
    James Mollenhauer, Chair           Carrie L. Anderson, Secretary
1. Replacements
   a. Consideration of negotiations for the employment of DreeAnna Glendinning, Human Resources Supervisor, The Hotel at Kirkwood, effective September 17, 218, at an annual salary of $52,200. She replaces Sarah Brown.
   d. Consideration of negotiations for the employment of Cody Nie, Marketing Strategist/Copywriter, Communications & Marketing, effective October 8, 2018, at an annual salary of $47,000. He replaces Rebecca Larkin.
   e. Consideration of negotiations for the employment of Laura Kriegermeier, Elder Rights Specialist, Heritage Area Agency on Aging, effective October 8, 2018, at an hourly rate of $17.24, contingent upon funding from external sources. She replaces Kiley Remington.
   f. Consideration of negotiations for the employment of Catherine Berndt, Housekeeping Manager, The Hotel at Kirkwood, effective October 8, 2018, at an annual salary of $54,810. She replaces John Benefield.
   g. Consideration of negotiations for the employment of Paula Lange, Fiscal Director/Manager, Heritage Area Agency on Aging, effective October 22, 2018, at an annual salary of $62,400, contingent upon funding from external sources. She replaces Heidi Shaw.

2. New Position
   a. Consideration of negotiations for the employment of Whitney Cook, Coordinator, Alumni/Scholarship/Donor Relations, Foundation/Development, effective October 22, 2018, at an annual salary of $46,000

3. Separation of Employment
   b. Katherine Anderson, Academic Advisor-Iowa City, Student Services, effective September 21, 2018.
   d. Ritney Johnson, Marketing Coordinator, Communications & Marketing, effective November 7, 2018.

4. Retirement (Non-Incentive)