KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, November 16, 2017, 4:30 P.M.
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES
Present: Trustees Alan Jensen, Jim Mollenhauer, Tracy Pearson, Rose Rennekamp, Marcia Rogers (arrived at 4:33 p.m.), Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Stamp and Thys moved and seconded approval of the minutes for the organizational meeting held on October 5, 2017, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Jensen and Rennekamp moved and seconded approval of the minutes from the special board meeting held on October 23, 2017, and directed them to be make a part of the permanent record. Motion carried: 8-0.

Trustees Pearson and Thys moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA
Trustees Jensen and Swanson moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
B. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 123 for a total of $11,481,669.06.
   2) The Hotel at Kirkwood Center pages 1 through 6 for a total of $417,498.91.
C. Board Policy #321-Retirement Incentive Program payment of cash benefit language updated to coincide with payroll dates.
D. Audit committee minutes from October 5, 2017.
E. Kirkwood and Grant Wood AFA joint board meeting minutes from October 5, 2017.
G. Resolution for renewal of Preliminary Industrial New Jobs Training Agreements executed by officers of Kirkwood Community College.

INFORMATIONAL ITEMS
Mick Starcevich shared data on Career/Technical Education (CTE) Programs enrollment, retention, graduation rates, in addition to employment and median wages for students who graduate from these programs.

Mick Starcevich introduced Catherine Schaff-Stump, English Professor and Coordinator of English Language Acquisition (ELA) Courses, and Marcel Kielkucki, Director of High School Completion Programs who shared information about current enrollment trends for Kirkwood’s under-represented and emerging populations.
Scott Ermer, Dean of Ag Science, and his team led a tour of the Horticulture facility and program offerings for the Board.

Trustee Pearson made a motion at 6:35 p.m. to move into Closed Executive Session according to Iowa Code 21.5.i to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. Trustee Thys seconded the motion. Roll Call: Ayes – Thys, Rogers, Mollenhauer, Swanson, Stamp, Williams, Jensen, Pearson, Rennekamp. Nays – None.

Trustee Pearson made a motion a 9:51 p.m. to close the Executive Session. Trustee Rennekamp seconded the motion. Roll Call: Ayes – Stamp, Williams, Jensen, Mollenhauer, Rennekamp, Rogers, Swanson, Thys, Pearson. Nays – None.

Upon return to regular session, Trustees Rennekamp and Swanson moved and seconded the Board will meet for further hiring discussions on Tuesday, November 21, 2017, at 6:00 p.m. Roll Call: Ayes – Jensen, Mollenhauer, Pearson, Rogers, Stamp, Swanson, Thys, Rennekamp, Williams. Nays – None.

There being no further business coming before the Board, Trustees Rogers and Williams moved and seconded the meeting be adjourned at 9:56 p.m.

By: ___________________________ ___________________________
    James Mollenhauer, Chair                          Carrie L. Anderson, Secretary
Replacements

a. Consideration of negotiations for the employment of Erika Battern, Department Assistant, Skills-to-Employment, effective October 10, 2017, at an hourly rate of $15.82. She replaces Jolene Bruno.


e. Consideration of negotiations for the employment of Josh Spalding, Chef de Cuisine, The Hotel at Kirkwood Center, effective November 6, 2017, at an annual salary of $48,400. He replaces Michael Kelley.

f. Consideration of negotiations for the employment of Jamie Foster, Student Support Specialist, Enrollment Management, effective November 6, 2017, at an hourly rate of $15.82. She replaces Saria Gassouma.

g. Consideration of negotiations for the employment of Donna Burkle, Instructor, Anamosa State Penitentiary, Secondary Programs, effective November 6, 2017, at an annual salary of $42,100. She replaces Zachary Smith.

h. Consideration of negotiations for the employment of Sultan Karim, Financial Aid Specialist I, Enrollment Management, effective December 4, 2017, at an hourly rate of $15.82. She replaces Alisha Carroll.

i. Consideration of negotiations for the employment of Ronda Kinsinger, Temporary Biology Instructor, Iowa City Campus, for Spring 2018 semester, at an annualized salary of $55,336 for a 174-day contract. She replaces Janine Martin.

j. Consideration of negotiations for the employment of Jeanine Hill, Instructor, Art, Arts & Humanities, effective January 8, 2018, at an annual salary of $56,436 for a 174-day contract. She replaces Ken Funk.

Terminations/Resignations


d. Kendra Stanek, Department Assistant, Social Sciences, effective November 1, 2017.

e. Sarah Gettle, Instructor, Dental Technology, Allied Health, effective November 1, 2017.

3. New Position

a. Consideration of negotiations for the employment of Kizer Friedley, Instructor/Program Director, Medical Lab Technology, Continuing Education, effective October 23, 2017, at an annual salary of $63,114 for a 201-day contract.

b. Consideration of negotiations for the employment of Shauna Happel, Career Services Coordinator, Dean of Students Office, effective October 23, 217, at an annual salary of $42,100.

c. Consideration of negotiations for the employment of Alexia Fields, Career Services Coordinator, Dean of Students Office, effective October 23, 217, at an annual salary of $42,100.

4. Assignment Extension

a. Elisha Stanley, Temporary Instructor, Apparel, Business & IT, temporary assignment for Fall 2017 will be extended through Spring 2018 at no change in her annualized salary.