KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, November 14, 2013, 4:30 P.M.
6301 Kirkwood Blvd SW, B.A. Jensen Board Room
Cedar Rapids IA

MINUTES

Present: Trustees Lois Bartelme, Paul Glenn, Karen Gorham, John Hall, Jim Mollenhauer, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Mollenhauer and Rogers moved and seconded approval of the minutes for the regular meeting held on October 10, 2013 and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Glenn and Hall moved and seconded approval of the agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Glenn and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes)
B. Change Orders:
   1. Bi-State Contracting – Washington County Regional Center – add $1,117.47
   2. Knutson Construction – Linn Hall – add $48,846.00
   3. Kleiman Construction – Ballantyne Auditorium – add $11,100.69
   4. Garling Construction – Facilities Building – add $40,454.00
   5. Garling Construction – Facilities Building – add $1,048.00
C. Synopsis of Bills pages 1 through 112 for a total of $9,859,053.14

REGULAR AGENDA

Trustees Hall and Swanson moved and seconded approval to sell the Linn Regional Center Parking Lot to KRAVON, LLC for the amount of $275,000. Motion carried: 9-0.

Trustees Glenn and Stamp moved and seconded approval for declaration of official intent of Kirkwood Community College to reimburse certain expenditures from proceeds of indebtedness relating to energy efficiency projects. Motion carried: 9-0.

Trustees Hall and Mollenhauer moved and seconded approval of the appointment of Elaine Harrington to the Kirkwood Facilities Foundation Board of Directors. Motion carried: 9-0.

Trustees Gorham and Rogers moved and seconded approval of the appointment of Keith Stamp to represent the Kirkwood Board of Trustees on the Kirkwood Facilities Foundation. Motion carried: 9-0.
Trustees Stamp and Glenn moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with T&K Roofing Company of Linn County. Motion carried: 9-0.

INFORMATIONAL ITEMS

Rose Kodet, Randy Langel and students from Kirkwood Student Productions shared a video on their recent broadcasts.

John Henik, Mary Rhiner, Scott Ermer, David Horsfield, Brooke Strahn-Koller and Jennifer Mechan-Brennon gave a report on program evaluations and student outcome assessment.

There being no further business coming before the Board, Trustees Hall and Rogers moved and seconded the meeting be adjourned at 6:39 p.m. Motion carried: 9-0.

By: 

Lois Bartelme, Chair  

Sheryl Cook, Secretary
1. New Positions
   a. Consideration of negotiations for the employment of Randy Knudson, Specialist, KPACE Pathway Navigator, Skills-to-Employment, effective October 21, 2013, at an annual salary of $37,000, contingent upon funding from the PACE state funding.
   b. Consideration of negotiations for the employment of Brenda Hack, Instructor/Coordinator, Secondary Programs, effective October 28, 2013, at an annual salary of $47,125, contingent upon funding from State Adult Education funds.
   c. Consideration of negotiations for the employment of Judy Stoffel, Student Access Program Developer, Student Services, effective November 4, 2013, at an annual salary of $49,500, contingent upon funding from the Walmart Brighter Futures grant.

2. Resignations/Terminations
   c. Rebeca Machen, Department Coordinator, Math/Science, effective October 21, 2013.
   e. Haley Kneeland, Coordinator, Communications & Marketing, effective November 11, 2013.

3. Replacements
   b. Consideration of negotiations for the employment of Jill Davis, Application Support Specialist, Enrollment Management, effective October 21, 2013, at an annual salary of $45,552. She replaces Jenny Lensch.
   c. Consideration of negotiations for the employment of Scott Swenson, Regional Director, SBDC, Continuing Education & Training Services, effective October 28, 2013, at an annual salary of $67,425. He replaces Al Beach.
   d. Consideration of negotiations for the employment of Chris King, Department Coordinator, Business & IT, effective October 28, 2013, at an annual salary of
$38,175. He replaces Shelley Milks.


d. Consideration of negotiations for the employment of Trina Weiland, Department Coordinator, Math/Science, effective October 28, 2013, at an annual salary of $38,175. She replaces Rebecca Machen.

e. Consideration of negotiations for the employment of Amber Sperfslage, Department Assistant, Social Science, effective October 28, 2013, at an hourly rate of $13.39. She replaces Cymie Wehr.

f. Consideration of negotiations for the employment of Clarity Risska Guerra, Media Producer, Media Technologies, effective November 11, 2013, at an hourly rate of $15.12. She replaces Rick Severin.

g. Consideration of negotiations for the employment of Amy Schneider, Center Coordinator, Washington County, effective November 11, 2013, at an hourly rate of $14.52. She replaces Linda Venzke.

4. Retirement

a. Virginia Hootman, Custodian, Facilities, who has been employed four years, effective November 1, 2013.

5. Change in Contract

a. Mick Starcevich, President, extend contract from January 1, 2014, through December 31, 2017 at an annual salary of $269,250 for calendar year 2014.

6. Career Advancement

a. Brooke Strahn-Koller, Interim Dean, Social Science, has been appointed as Dean, Social Science, effective November 1, 2013. She replaces Milford Muskett.

b. Rebecca Larkin, Marketing Specialist, Continuing Education & Training Services, has advanced to Marketing Coordinator, Communications & Marketing, effective November 18, 2013, at an annual salary of $38,175. She replaces Haley Kneeland.

7. Internal Transfer

a. Dawn Conner, Department Assistant, Learning Services, has transferred to Department Assistant, Hospitality Arts, effective November 25, 2013, at no change in her hourly wage. She replaces Judy Oehlerich.