KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, November 12, 2015, 4:30 P.M.
6301 Kirkwood Blvd SW, Cedar Rapids IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Keith Stamp, John Swanson, Joel Thys (left meeting at 5:45 p.m.), Lorraine Williams (arrived to meeting at 4:51).

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Swanson and Stamp moved and seconded approval of the minutes for the organizational meeting held on October 8, 2015, and directed them to be made a part of the permanent record. Motion carried: 7-0.

Trustees Jensen and Mollenhauer moved and seconded approval of the agenda. Motion carried: 7-0.

Justin Hoehn gave the Kirkwood Report.

Ann Valentine introduced Scott Samuelson who was recently awarded the Community College Humanities Association prestigious award "Outstanding Educator" for his commitment to the humanities through public advocacy, his excellent teaching, and his recent book. Congratulations Scott!

CONSENT AGENDA

Trustees Pearson and Mollenhauer moved and seconded approval of the Consent Agenda. Motion carried: 7-0.
A. Personnel (as attached to these minutes).
B. Change Orders:
   1. Unzeitig Construction – Iowa Hall 3rd Floor - add $8,189.72
C. Synopsis of Bills - pages 1 through 108 for a total of $17,552,053.47
D. Audit Committee minutes from September 29, 2015 and October 22, 2015.

REGULAR AGENDA

Trustees Mollenhauer and Swanson moved and seconded approval the first reading of revised board policies #251-Bills and #304-Duties of the President. Motion carried: 7-0.

Trustees Stamp and Jensen moved and seconded approval of Preliminary Industrial New Jobs Training Agreements (260E) with Spotix, Inc. of Johnson County. Motion carried: 7-0.

INFORMATIONAL ITEMS

Tyler McCarville and Scott Swenson gave an update on the 260E program and the Small Business Development Center.

There being no further business coming before the Board, Trustees Swanson and Mollenhauer moved and seconded the meeting be adjourned at 6:30 p.m.

By:

Lois Bartelme, Chair                             Sheryl Cook, Secretary
Board of Trustees' Agenda
November 12, 2015
PERSONNEL

1. New Position
   a. Consideration of negotiations for the employment of Andrew Freeman, Manager, TRIO, Learning Services, effective October 26, 2015, at an annual salary of $60,000, contingent upon funding from the TRIO Student Support Services grant.
   b. Consideration of negotiations for the employment of Lance Barnes, Custodian, Facilities & Security, effective October 26, 2015, at an hourly rate of $11.75.

2. Replacements
   a. Consideration of negotiations for the employment Doug Page, Reporting Analyst I, IT Services, effective October 26, 2015, at an annual salary of $40,000. He replaces Bob Trapp.
   b. Consideration of negotiations for the employment of Sara Brace, Department Coordinator, Heritage Area Agency on Aging, effective October 26, 2016, at an annual salary of $38,175, contingent upon funding from the Older Americans Act. She replaces Linda Fisher.
   c. Consideration of negotiations for the employment of Tim Arnold, Instructor, Energy Production, Industrial Technologies, effective November 2, 2016, at an annual salary of $60,531 for a 201-day contract. He replaces David Bennett.

3. Terminiations/Resignations

4. Retirement (Retirement Incentive Program)
   a. Carol Thompson, Director, Business & IT, who has been employed 25 years, effective December 31, 2015.

5. Retirement (Non-Incentive Program)
   a. Gayle Glick, Advisor, International Students, International Education, who has been employed 40 years, effective December 31, 2015.

6. Notice of Continuing Contract
   a. The following individuals were recommended for termination effective June 30, 2014, due to the uncertainty of funds from the Iowa Department of Corrections, which has now been secured. Recommend the continuation of the contracts for the following named individuals for the contract year, contingent upon future funding from the Iowa Department of Corrections:
      Mary Feeney-Wilfer, Instructor/Coordinator, Anamosa State Penitentiary
      Barbara Szucs, Instructor, Anamosa State Penitentiary
      Patti Bammer, Instructor, Anamosa State Penitentiary
      Brenda Hampton, Instructor/Coordinator, Iowa Medical Classification Center
      Scott Wittstruck, Instructor, Iowa Medical Classification Center
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7. Internal Transfer
   a. Serena Tarr, Instructor, Sociology, Social Sciences, transfers to Instructor, Sociology, Iowa City Campus, effective August 15, 2016, at no change in her salary. She replaces Eric Miller.

8. Termination of Continuing Contract
   a. Consideration of termination of the continuing contract, if there is no request for a private hearing and for which a notice of termination was served, as required by Chapter 279.15 of Iowa Code. The President recommends termination for Karen McCaa, Associate Professor/Counselor, Dean of Students Office, effective November 12, 2015.

9. Change of Contract
   a. Mick Starcevich, President, extend contract from January 1, 2016, through December 31, 2018 at an annual salary of $288,750 for calendar year 2016.