KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, November 10, 2016, 4:30 P.M.
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams (arrived 4:38 p.m.).

Also Present: Mick Starcevich, President; Carrie Anderson, Secretary

Chair Bartelme called the meeting to order at 4:30 p.m.

Trustees Mollenhauer and Stamp moved and seconded approval of the minutes for the organizational meeting held on October 13, 2016, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Jensen and Pearson moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Swanson and Rogers moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

A. Personnel (as attached to these minutes)
B. Change Orders:
   1. MBA Inc. – Baseball and Softball Renovations – add $2,618.49
   2. Tricon General Construction – Recreation Area Project – decrease $12,738.78
C. Synopsis of Bills –
   1. Kirkwood Community College pages 1 through 103 for a total of $10,220,284.17
   2. The Hotel at Kirkwood Center pages 1 through 6 for a total of $525,961.01

REGULAR AGENDA

Trustees Rogers and Swanson moved and seconded approval of the Kirkwood Hall second and third floor restroom remodeling project and authorization of the publication of notice to bidders and setting the date of December 8, 2016, for public hearing. Motion carried: 9-0.

INFORMATIONAL ITEMS

Marcel Kielkucki, Director of High School Completion Programs, Kristy Black, Dean of Regional & County Centers and Todd Prusha, Executive Dean of Distance Learning, provided an update on Kirkwood’s High School Completion Program and FY16 Key Accomplishments and Future Plans for the Regional and County Centers.

Dr. David Keller, Curriculum Assessment Specialist, provided an update on Kirkwood’s General Education Assessment.
There being no further business coming before the Board, Trustees Mollenhauer and Swanson moved and seconded the meeting be adjourned at 6:05 p.m.

By: ____________________________  ____________________________
    Lois Bartelme, Chair            Carrie L. Anderson, Secretary
1. Replacements
   
a. Consideration of negotiations for the employment of Cale Loewen, High School Pathway Navigator, Secondary Programs, effective October 24, 2016, at an annual salary of $33,295. He replaces Kelly Scanlon.

b. Consideration of negotiations for the employment of Beatrice Curio-Penny, Lab Specialist, Iowa City Campus, effective October 24, 2016, at an annual salary of $36,625. She replaces Kent Ball.

c. Consideration of negotiations for the employment of Kristen Fiacco, Senior Accountant, Finance, effective November 28, 2016, at an annual salary of $55,300. She replaces Melissa Anderson.

d. Consideration of negotiations for the employment of Roger Kerkenbush, Instructor, Accounting, Iowa City Campus, effective January 10, 2017, at an annual salary of $55,565 for a 174-day contract. He replaces Patrick Montgomery.

2. New Positions
   

3. Terminations/Resignations
   
a. Matthew DeMoss, Application Developer, IT Services, effective November 1, 2016.


4. Career Advancement
   
a. Molly Martin, Accountant I, Finance, has advanced to Senior Accountant; Finance, effective October 24, 2016, at an annual salary of $50,245. She replaces Caleb Stamp.


5. Promotion
   
a. Pam Ellis, Financial Aid Specialist II, Enrollment Management, was promoted to Financial Aid Analyst, Enrollment Management, effective November 14, 2016, at an annual salary of $46,509.

6. Change of Contract
   
a. Mick Starcevich, President, extend contract from January 1, 2017, through December 31, 2018, at an annual salary of $300,000 for calendar year 2017.