KIRKWOOD COMMUNITY COLLEGE  
Meeting of the Board of Trustees  
Thursday, May 9, 2019, 4:30 P.M.  
BA Jensen Board Room  

MINUTES  

Present: Trustees Jim Mollenhauer, Alan Jensen, Steve Ovel, Tracy Pearson, Rose Rennekamp, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.  

Also Present: Lori Sundberg, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.  

Chair Mollenhauer called the meeting to order at 4:30 p.m.  

Chair Mollenhauer declared the meeting open for public hearing on the proposal to issue Industrial New Jobs Training Certificates. There being no questions or comments, Trustees Stamp and Thys moved and seconded the hearing be closed. Motion carried: 9-0.  

Trustees Pearson and Rennekamp moved and seconded approval of the minutes for the regular meeting held on April 11, 2019, and directed them to be made a part of the permanent record. Motion carried: 9-0.  

Trustees Swanson and Williams moved and seconded approval of the agenda. Motion carried: 9-0.  

Justin Hoehn gave the Kirkwood Report.  

INFORMATIONAL ITEMS  

Jon Buse, Vice President of Student Services, introduced the topic of accessibility and reducing the barriers to student engagement. Staff including Amanda Thompson, Accommodation Services Coordinator, Mialisa Wright, Coordinator Student Services, Shelley Milks, Orientation Coordinator, and Melissa Payne, Dean of Student, shared their experience in working with specific individuals and students at Kirkwood, assisting with issues surrounding access. The design of the new student center will remove many of the barriers students currently encounter on campus.  

Treasurer Choate gave the financial report with a focus on the third quarter results and projections through the end of FY2019.  

CONSENT AGENDA  

Trustees Pearson and Thys moved and seconded approval of the Consent Agenda. Motion carried: 9-0.  

A. Personnel (as attached to these minutes).  
B. Synopsis of Bills  
   1. Kirkwood Community College pages 1 through 76 for a total of $5,987,299.32.  
   2. The Hotel at Kirkwood Center pages 1 through 6 for a total of $199,070.31.  
C. Change orders:  
D. Preliminary Industrial New Jobs Training Agreement (260E) with:  
   1. Future Line, LLC, Cedar Rapids  
   2. Miller Consulting Group d/b/a Strauss Architectural Services, Iowa City  
E. Final Industrial New Jobs Training Agreements (260E) with:  
   1. RELCO Locomotives, Inc., Cedar Rapids
NEW BUSINESS AGENDA

Administration:

Trustees Jensen and Ovel moved and seconded approval of a resolution directing the sale and delivery of $2,045,000 taxable Industrial New Jobs Training Certificates, Series 2019-1A to winning bidder UMB Bank N.A., Kansas City, MO. Motion carried: 9-0.

Trustees Stamp and Williams moved and seconded approval of a resolution directing the sale and delivery of $2,660,000 tax exempt Industrial New Jobs Training Certificates, Series 2019-1B to winning bidder Robert W. Baird & Co., Inc., Milwaukee, WI. Motion carried: 9-0.

Trustees Williams and Swanson moved and seconded approval of a resolution directing the sale of Industrial New Jobs Training Certificates in the aggregate principal amount of $4,705,000. Motion carried: 9-0.

Trustees Williams and Thys moved and seconded approval of setting the 2019-20 tuition at $176.00 per credit hour for Iowa Residents, $229.00 per credit hour for Non-Residents and $352 per credit hour for International. Motion carried: 9-0.

Trustees Thys and Rennekamp moved and seconded approval of the resolution that the proposed asset purchase agreement with SWIF-IOWA LLC calling for the sale of seven telecommunications towers and related assets for a purchase price of $3,625,000 is approved and approved for execution by James N. Choate, Chief Financial Officer and Chief Operating Officer of Kirkwood Community or Lori L. Sundberg, the President. Each of Lori L. Sandberg or James N. Choate is authorized to execute the asset purchase agreement and such other, additional or related documents, as either of such officers shall deem necessary or appropriate to perform the terms and conditions of the asset purchase agreement. Motion carried: 9-0.

Board:

Trustees Ovel and Jensen moved and seconded approval of new Board Policy 304: Administrative Function – Campus Safety and Security, with no changes. Motion carried: 9-0.

Trustees Williams and Swanson moved and seconded approval of new Board Policy 305: Administrative Function – Sustainability, with no changes. Motion carried: 9-0.

Trustees Williams and Swanson moved and seconded approval of new Board Policy 308: Administrative Function – Use of College Equipment, with no changes. Motion carried: 9-0.

There being no further business coming before the Board, Trustees Swanson and Williams moved and seconded the meeting be adjourned at 5:41 p.m.

By:

James Mollenhauer, Chair  Carrie L. Anderson, Secretary
1. Separation of Employment
   a. Jeffrey Kiebel, Custodian, Facilities & Security, effective April 10, 2019
   c. Kathleen Collier, Health & Wellness Coordinator, Heritage Area Agency on Aging, has changed her separation date from April 12, 2019, to April 17, 2019.
   d. James Bouie, Custodian, Facilities & Security, effective April 24, 2019
   f. Adam Rake, Temporary Instructor, Art, Iowa City Campus, effective May 24, 2019.
   g. Heath Geiman, Director, Agricultural Science, effective June 30, 2019.
   h. Michelle Vore, Assistant Professor, Nursing Programs, effective August 16, 2019.
   i. Charles Kwiatkowski, Instructor Information Technology, Business & IT, effective August 31, 2019.

2. Retirement (Non-Incentive Program)
   a. Bev Riege, Program Developer I, Continuing Education & Training Services, who has been employed 7 years, effective June 30, 2019.

3. Internal Transfer – Promotion/Career Advancement
   a. Brooke Strahn-Koller, Dean, Social Sciences, has been promoted to Executive Dean, Social Sciences/Iowa City Campus, effective April 28, 2019, at an annual salary of $125,863.

4. Internal Transfer – Lateral
   a. Ryan Seber, Web Developer II, IT Services, has transferred to System Administrator II, IT Services, effective April 15, 2019, at an annual salary of $60,000. He replaces Ken Collier.

5. Replacements
   b. Consideration of negotiations for the employment of Paul Richey, Senior Director of Sales, The Hotel at Kirkwood Center, effective April 30, 2019, at an annual salary of $93,390. He replaces Jean Rogers.
   c. Consideration of negotiations for the employment of April Burgess, Lab Specialist, Math/Science, effective May 6, 2019, at an hourly rate of $17.24. She replaces Sue Gates.
d. Consideration of negotiations for the employment of Jeffrey Kirchoff, Associate Dean, English, effective June 3, 2019, at an annual salary of $73,300. He replaces Devonee McDonald.

e. Consideration of negotiations for the employment of Tiffany Fowler, Center Assistant, Regional Center at the University of Iowa/Distance Learning, effective June 3, 2019, at an hourly rate of $16.11. She replaces Kate Jett.

f. Consideration of negotiations for the employment of Amanda Weeks, Program Developer I, Continuing Education & Training Services, effective June 17, 2019, at an annual salary of $52,200. She replaces Kristin Verhorevoort.

g. Consideration of negotiations for the employment of Spencer Cleland, Lead Art Studio Technician, Arts & Humanities, effective July 1, 2019, at an hourly rate of $17.24. He replaces Katie Baczeski.

h. Consideration of negotiations for the employment of Allison Holmes-Bendixen, Temporary Instructor, Music, Arts & Humanities, effective August 1, 2019, at an annual salary of $60,182 for a 174-day contract. She replaces Beth Zamzow.

i. Consideration of negotiations for the employment of Lance Webber, Temporary Instructor, Automotive Technology, Jones Regional Center, effective August 1, 2019, at an annual salary of $56,182 for a 174-day contract. He replaces Ken Johnston.

j. Consideration of negotiations for the employment of Kyle Lobermeier, Instructor, Chemistry, Math/Science, effective August 1, 2019, at an annual salary of $52,582 for a 174-day contract. He replaces Jason McLenahan.

6. New Position

a. Consideration of negotiations for the employment of Lee Ann Grimley, Manager, Retail Operations, bookstore, effective May 20, 2019, at an annual salary of $62,400.

7. Termination of Continuing Contract

a. Consideration of termination of continuing contracts, effective date as noted below, for those individuals not requesting private hearings and for those which notices of termination were served, as required by Chapter 279.15 of Iowa Code. The President recommends their termination as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Institution</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Bamert</td>
<td>Instructor</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Nikki Chambers</td>
<td>Instructor/Coordinator</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Andrew Hayward</td>
<td>Instructor</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Terry Rhinehart</td>
<td>Instructor</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Jolynn Swartzendruber</td>
<td>Instructor</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Colleen Schmitt</td>
<td>Instructor/Coordinator</td>
<td>Iowa City Learning Center</td>
<td>June 30, 2019</td>
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<tr>
<td>Brenda Hampton</td>
<td>Instructor/Coordinator</td>
<td>Iowa Medical &amp; Classification Ctr</td>
<td>June 30, 2019</td>
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<tr>
<td>Scott Wittstruck</td>
<td>Instructor</td>
<td>Iowa Medical &amp; Classification Ctr</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Mary Shanney</td>
<td>Instructor</td>
<td>Iowa Medical &amp; Classification Ctr</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Chad Dillon</td>
<td>Instructor/Coordinator</td>
<td>Washington County</td>
<td>June 30, 2019</td>
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<tr>
<td>Mary Gilchrist-Brock</td>
<td>Instructor/Coordinator</td>
<td>Washington County</td>
<td>June 30, 2019</td>
</tr>
<tr>
<td>Christine Thompson</td>
<td>Instructor/Coordinator</td>
<td>Iowa City Learning Center</td>
<td>August 31, 2019</td>
</tr>
<tr>
<td>Sean Mc Atee</td>
<td>Instructor</td>
<td>Secondary Programs</td>
<td>August 31, 2019</td>
</tr>
<tr>
<td>Bonnie Thomann</td>
<td>Professor, Health Info Tech</td>
<td>Allied Health</td>
<td>August 31, 2019</td>
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