KIRKWOOD COMMUNITY COLLEGE
Regular Meeting of the Board of Trustees
Thursday, May 14, 2015, 4:30 P.M.
Benton County Center, 111 West 3rd Street, Vinton IA

MINUTES

Present: Trustees Lois Bartelme, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Marcia Rogers (via conference phone from 4:30-5:30 p.m.), Keith Stamp, John Swanson, Joel Thys, Lorraine Williams.

Also Present: Mick Starcevich, President; Sheryl Cook, Secretary; Jim Choate, Treasurer.

Chair Bartelme called the meeting to order at 4:30 p.m.

Vice Chair Mollenhauer gave the Oath of Office to newly appointed District IV Trustee, Lorraine Williams.

Chair Bartelme declared the meeting open for public hearings on:
1) Industrial New Jobs Training Certificates
2) Iowa Hall Third Floor Remodeling Project
There being no questions or comments, Trustees Stamp and Mollenhauer moved and seconded the hearing be closed. Motion carried: 9-0.

Trustees Stamp and Jensen moved and seconded approval of the minutes for the regular meeting held on April 9, 2015, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Thys and Pearson moved and seconded approval of the amended agenda. Motion carried: 9-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA

Trustees Stamp and Pearson moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
B. Change Orders:
   1. JLIH Enterprises – Iowa City Roof Recover Project - add $793.00.
C. Synopsis of Bills - pages 1 through 105 for a total of $8,088,203.13.
D. Audit Committee minutes from April 9, 2015.

REGULAR AGENDA

Trustees Swanson and Mollenhauer moved and seconded approval for the appointment of Jeffrey J. Cannon and Maureen G. Kenney to the Kirkwood Foundation Board of Directors. Motion carried: 9-0.
Trustees Thys and Jensen moved and seconded approval of the Iowa Hall Third Floor remodeling project and awarding the low bid of $517,900 to Unzeitig Construction Company. Motion carried 7-2 with Trustees Swanson and Rogers voting no.

Trustees Mollenhauer and Swanson moved and seconded approval of setting the 2015-16 tuition at $148.00 per credit hours. Motion carried: 9-0.

Trustees Pearson and Rogers moved and seconded approval of a resolution instituting proceedings to take additional action for the issuance of not to exceed $14,000,000 Industrial New Jobs Training Certificates:

1) Directing the sale and delivery of $8,885,000 Industrial New Jobs Training Certificates, Series 2015-1A.
2) Directing the sale and delivery of $4,700,000 Taxable Industrial New Jobs Training Certificates, Series 2015-1B.
4) Authorizing the issuance of $13,585,000 Industrial New Jobs Training Certificates, Series 2015-1A and Series 2015-1B and providing for the securing of such Certificates for the purchase of carrying out an Industrial New Jobs Training Program project designated as the 2015-1 Multiple Projects.

Motion carried: 8-0. Trustee Mollenhauer abstained from voting.

Trustees Swanson and Stamp moved and seconded approval of preliminary Industrial New Jobs Training Agreement (260E) with:
1. Iowa Brewing Company, LLC, Linn County
2. Pear Deck, Johnson County
(Note: Precision Structures, Inc., of Linn County was removed from the agenda and not approved.) Motion carried: 9-0.

Trustee Rogers exited the meeting.

INFORMATIONAL ITEMS

Kasey Keeling, Director, Benton County Center, spoke about a partnership the center has been working on with the Benton County economic development group.

Students from the Benton County Center spoke about their experiences.

There being no further business coming before the Board, Trustees Swanson and Stamp moved and seconded the meeting be adjourned at 6:03 p.m.

By:  

Lois Bartelme, Chair  
Sheryl Cook, Secretary
Board of Trustees' Agenda
May 14, 2015
PERSONNEL

1. Resignations/Terminations

   a. Carlos Lindeman, Desktop Configuration Administrator, IT Services, effective April 22, 2015.
   c. Wendy Good, Coordinator, Communications & Marketing, effective May 8, 2015.

2. Replacements

   a. Consideration of negotiations for the employment of Angela Karminski, Simulation Technician, Continuing Education & Training Services, effective April 13, 2015, at an annual salary of $31,750. She replaces E.J. Brink.
   b. Consideration of negotiations for the employment of Melissa Payne, Dean, Dean of Students Office, effective June 1, 2015, at an annual salary of $86,543. She replaces Jon Buse.
   c. Consideration of negotiations for the employment of Cheryl Hollestele, Senior Accountant, Finance, effective April 27, 2015, at an annual salary of $51,000. She replaces Corrine Corkery.
   d. Consideration of negotiations for the employment of JoEllen Page, Marketing Specialist, Communication and Marketing Services, effective April 27, 2015, at an hour rate of $15.12. She replaces Ango Parenteau.
   e. Consideration of negotiations for the employment of Christine Flavin, Instructor, Photography/Art, Arts & Humanities, effective August 3, 2015, at an annual salary of $55,440 for a 174-day contract. She replaces Helen Grunewald.

3. Internal Transfer

   a. Bob Trapp, Systems Reporting Analyst, IT Services, has transferred to Instructor, Information Technology, Business & IT, effective August 3, 2015, at an annual salary of $51,840 for a 174-day contract. He replaces Jane Montgomery.

4. Retirement (Incentive Program)

   a. Sheryl Cook, Executive Secretary to the President, President's Office, will be retiring December 31, 2015, rather than June 30, 2015, as noted on the February 12, 2015 agenda.

5. Termination of Continuing Contract

   a. Consideration of termination of continuing contracts, effective June 30, 2015, for those individuals not requesting private hearings and for those which notices of termination were served, as required by Chapter 279.15 of Iowa Code. The President recommends their termination as follows:

      Patricia Bamert, Instructor, Secondary Programs
      Mary Feeley-Wilfer, Instructor/Coordinator, Secondary Programs
      Catherine Skarbek, Instructor, Secondary Programs
      Barbara Szucs, Instructor, Secondary Programs
b. Consideration of termination of continuing contracts, effective August 31, 2015, for those individuals not requesting private hearings and for those which notices of termination were served, as required by Chapter 279.15 of Iowa Code. The President recommends their termination as follows:

Frank Allen Witt, Linn Regional Center

6. Status Change
   a. Sophie Joly, Temporary Biology Instructor, Math/Science, changes from temporary status to regular status effective September 1, 2015, at no change in her annual salary. She replaced Cynthia Fabor.