KIRKWOOD COMMUNITY COLLEGE  
Regular Meeting of the Board of Trustees  
Thursday, May 10, 2018, 4:30 P.M.  
6301 Kirkwood Blvd. SW, Cedar Rapids, IA

MINUTES
Present: Trustees Jim Mollenhauer, Alan Jensen, Tracy Pearson, Rose Rennekamp, Marcia Rogers, Keith Stamp, John Swanson, Joel Thys, Lorraine Williams (arrived 4:39 p.m.).

Also Present: Mick Starcevich, President; Jim Choate, Treasurer; Carrie Anderson, Secretary.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Chair Mollenhauer declared the meeting open for public hearings on:
1) Industrial New Jobs Training Certificates
2) Automotive Technology Renovation Project
There being no questions or comments, Trustees Swanson and Thys moved and seconded the hearing be closed. Motion carried: 8-0.

Trustees Stamp and Rennekamp moved and seconded approval of the minutes from the regular board meeting held on April 12, 2018, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Swanson and Rogers moved and seconded approval of the agenda. Motion carried: 8-0.

Justin Hoehn gave the Kirkwood Report.

CONSENT AGENDA
Trustees Pearson and Williams moved and seconded approval of the Consent Agenda. Motion carried: 9-0.
A. Personnel (as attached to these minutes).
B. Synopsis of Bills –
   1) Kirkwood Community College pages 1 through 77 for a total of $5,042,535.09.  
   2) The Hotel at Kirkwood Center pages 1 through 5 for a total of $230,001.31.  
C. Change Order: Garling Construction, Facilities Storage Building – decrease $9,387.94.  

REGULAR AGENDA
Trustees Jensen and Rogers moved and seconded approval of setting the 2018-19 tuition at $169.00 per credit hour for Iowa Residents, $215.00 for Nonresident and $358.00 for International, and $50.00 per semester technology fee. Motion carried: 9-0.

Trustees Stamp and Thys moved and seconded approval of a resolution instituting proceedings to take additional action for the issuance of not to exceed $6,840,000 Industrial New Jobs Training Certificates:
1) Directing the sale and delivery of $2,645,000 industrial new jobs training certificates, Series 2018-1A to Hutchinson, Shockey, Erley & Co., Chicago, IL, at the true interest rate of 2.995988%, net interest cost of $490,118.82.
2) Directing the sale and delivery of $1,915,000 industrial new jobs training certificates, Series 2018-1B to UMB Bank N.A., Kansas City, MO, at the true interest rate of 3.226293%, net interest cost of $359,703.31.

3) Authorizing the issuance of $4,560,000 industrial new jobs training certificates and providing for the securing of such certificates for carrying out new jobs training programs.

Motion carried: 9-0

Trustees Rogers and Jensen moved and seconded approval of new Accelerated Career Education (ACE) Program Agreements, pursuant to Chapter 260G, Code of Iowa for Associate Degree Construction Management Program with:
   1) McCreedy-Ruth Construction, LLC
   2) Martin Construction

Motion carried: 9-0

Trustees Swanson and Thys moved and seconded the approval of the Automotive Technology Renovation Project awarding the base bid of $6,284,000 to Tricon Construction of Dubuque. Motion carried: 9-0

Trustees Williams and Pearson moved and seconded approval of a resolution for internal roadway improvements and authorization of the publication of notice to bidders setting the date of June 14, 2018 for public hearing. Motion carried: 9-0

There being no further business coming before the Board, Trustees Swanson and Williams moved and seconded the meeting be adjourned at 5:35 p.m.

By:  

James Mollenhauer, Chair  

Carrie L. Anderson, Secretary
1. Replacements
   a. Consideration of negotiations for the employment of Kylie Gudenkauf, Program Developer, Continuing Education & Training Services, effective April 23, 2018, at an annual salary of $51,200. She replaces Erica Bergfeld-Reed.
   b. Consideration of negotiations for the employment of Greg Neumeyer, Vice President, Foundation/Resource Development, effective April 30, 2018, at an annual salary of $124,600. He replaces Kathy Hall.
   d. Consideration of negotiations for the employment of Kayla Bowley, Office Assistant, Continuing Education & Training Services, effective May 7, 2018, at an hourly rate of $13.51. She replaces Katie Arnold.

2. Extension of Assignment
   a. The temporary assignment for Elisha Stanley, Temporary Instructor, Apparel Merchandising, Business & IT, has been extended for Fall 2018 and Spring 2019.
   b. The temporary assignment for Glen Peters, Temporary Instructor, Transportation Academy, Regional Center at the University of Iowa, has been extended for Fall 2018 and Spring 2019.

3. Separation of Employment
   b. Ronda Kinsinger, Temporary Instructor, Biology, Iowa City Campus, effective May 18, 2018.
   e. Cara Schwarz, Temporary Instructor, Chemistry, effective May 26, 2018.
   f. Marcel Kielkucki, Director, Secondary Programs, effective June 22, 2018.
   g. Megan Dorgan, Department Assistant, Bookstore, effective June 30, 2018.
   h. Chrissy Cassidy, Supervisor, Communications & Marketing, effective June 30, 2018.
   j. Greg Ennis, Director, IT Services, effective June 30, 2018.

4. Retirement (Retirement Incentive Program)
   a. Gayle Kennedy, Department Assistant, Continuing Education & Training Services, who has been employed 31 years, effective June 30, 2018.
   b. Rachel Dodd, Associate Professor, Psychology, Social Sciences, who has been employed 12 years, effective August 31, 2018.
   c. Esperanza Munoz-Perez, Professor, Spanish, Iowa City Campus, who has been employed 14 years, effective August 31, 2018.

5. Career Advancement

b. Stephanie Wilson, Department Assistant, Social Sciences, has advanced to Department Coordinator, Social Sciences, effective April 29, 2018, at an annual salary of $42,100. She replaces the position previously held by Ryan Strempe-Durgin.

c. Michelle Collier, Department Assistant, KCCK-FM, has advanced to Development Director, KCCK-FM, effective July 2, 2018, at an annual salary of $51,200. She replaces Lisa Baum.

6. Extended Contract

a. Consideration of a one-time extension of the following named faculty member's 2017/2018 contract for the days indicated with salary noted (needed to maintain instruction coverage during Summer 2018):

| Kizer Friedley | 10 days | $3,140 |

7. Termination of Continuing Contract

a. Consideration of termination of continuing contracts, effective date as noted below, for those individuals not requesting private hearings and for those which notices of termination were served, as required by Chapter 279.15 of Iowa Code. The President recommends their termination as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Termination Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Bamment</td>
<td>Instructor</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Donna Burke</td>
<td>Instructor</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Nikki Chambers</td>
<td>Instructor/Coordinator</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Andrew Hayward</td>
<td>Instructor</td>
<td>Anamosa State Penitentiary</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Colleen Schmitt</td>
<td>Instructor/Coordinator</td>
<td>Iowa City Learning Center</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Brenda Hampton</td>
<td>Instructor/Coordinator</td>
<td>Iowa Medical &amp; Classification Center</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>April Hoffman</td>
<td>Instructor</td>
<td>Iowa Medical &amp; Classification Center</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Scott Wittstruck</td>
<td>Instructor</td>
<td>Iowa Medical &amp; Classification Center</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Cyd Hanson</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Brandi Parsons</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Robbin Rekomeyer</td>
<td>Instructor</td>
<td>Secondary Programs</td>
<td>June 30, 2016</td>
</tr>
<tr>
<td>Chad Dillon</td>
<td>Instructor/Coordinator</td>
<td>Washington County</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Mary Gilchrist-Brock</td>
<td>Instructor/Coordinator</td>
<td>Washington County</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Terry Rhinehart</td>
<td>Instructor/Coordinator</td>
<td>Secondary Programs</td>
<td>June 30, 2018</td>
</tr>
<tr>
<td>Christine Thompson</td>
<td>Instructor/Coordinator</td>
<td>Iowa City Learning Center</td>
<td>August 31, 2018</td>
</tr>
<tr>
<td>Sean Mc Atee</td>
<td>Instructor</td>
<td>Secondary Programs</td>
<td>August 31, 2018</td>
</tr>
<tr>
<td>Shelly Ford</td>
<td>Assistant Professor, Theater</td>
<td>Arts &amp; Humanities</td>
<td>August 31, 2018</td>
</tr>
<tr>
<td>Sara Kepros</td>
<td>Assistant Professor, Reading</td>
<td>English</td>
<td>August 31, 2018</td>
</tr>
<tr>
<td>Theresa Moore</td>
<td>Faculty Development Specialist</td>
<td>Institutional Effectiveness</td>
<td>August 31, 2018</td>
</tr>
</tbody>
</table>

b. Consideration of termination of continuing contracts, effective date as noted below and for those which notices of termination were served, as required by Chapter 279.15 of Iowa Code. Board action shall be deferred following a private hearing.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Termination Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Lingard</td>
<td>Associate Professor, Business Education</td>
<td>Business &amp; IT</td>
<td>August 31, 2018</td>
</tr>
<tr>
<td>Esperanza Munoz-Perez</td>
<td>Professor, Spanish</td>
<td>Iowa City Campus</td>
<td>August 31, 2018</td>
</tr>
</tbody>
</table>

8. Change of Assignment

a. Sarah Shepherd, Program Specialist, Workplace Learning Connection, will move from a 75% assignment to a 100% assignment effective July 1, 2018, at an annual salary of $44,111, contingent upon funding from external sources.

b. Cheryl Valenta, Program Specialist, Workplace Learning Connection, will move from a 75% assignment to a 100% assignment effective July 1, 2018, at an annual salary of $44,111, contingent upon funding from external sources.